

[REDACTED]						
with parents/guardians of participants?						
Student Enrollment: Are there enough students enrolled at the site to meet the target?						
Student Participation: Are most students attending the program consistently? Is the site on track to meet the target? Are there a significant number of students on track to achieve regular attendee status?						
EZReports Is EZReports updated with student attendance every week? Is attendance being taken and recorded for each scheduled activity? Are all the required demographics entered?						
Remote Activity Tracking: During virtual learning and activities, how is attendance being tracked?						
Program Leadership:						

CATEGORY	Strength 4	3	2	Opportunity 1	N/A	Comments/Recommendations [1 or 2 Rating]:
Program Tutors: Are there certified teachers at each grade level (if specified in grant)? Are the tutors reliable? Are they knowledgeable about, and buy-into, the program's philosophy? Are staff respected by, and respectful to, students and site coordinator? Are tutors using their time appropriately, not only assisting with homework but utilizing instructional materials that support academic skill-building?						
Relationship with School Day Teachers/Staff: Is there an adequate number of teachers/staff involved in the program as either tutors or enrichment facilitators? Is there strong buy-in and support from school day teachers/staff of the afterschool program? Is there a mechanism to foster regular and ongoing communications between the site coordinator/tutors and school day teachers regarding the academic and behavioral needs of student participants?						Student Needs Assessment Survey/Other Needs Data
Tutoring Services: Are tutoring services of...						

CATEGORY	Strength 4	3	2	Opportunity 1	N/A	Comments/Recommendations [1 or 2 Rating]:
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Site Coordinator Feedback

What challenges are you facing this program year?	
Teacher Surveys – Comments/Input for improvements increasing response #'s:	
Parent Surveys – Comments/Input for increasing response #'s:	
Student Surveys – Comments/Input for increasing response #'s:	

OTHER