Ne York Sae Te ing Program

2022 Grade 7 Ma hema ic Field Te

Teacher' Direc ion for Comp^R er-Ba ed Field Te ing Ma 16 R ne 3, 2022



THE UNIVERSITY OF THE STATE OF NEW YORK

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Introduction

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STEP ONE Check Your Computer-Based Field Test Materials

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STEP TWO Plan Your Computer-Based Field Testing Schedule

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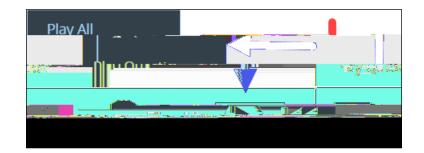
Read the 2022 Grade 7 Teacher's Directions for Computer-Based Field Testing in its entirety prior to administering the test.

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| | Text-to-Speech (online only) is an embedded accommodation that reads all student directions, passages, questions, and the answer choices for multiple-choice questions through the device's speaker. Because of this, headsets are recommended when using this accommodation. |
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| | When using this accommodation, ensure the volume on the student's device is on, unmuted, and adjusted prior to launching the secure browser. |
| i-, - c | The Background Color option is an embedded accommodation that allows the color of the background to be changed. |
| | The following color options are available: |
| | Black-on-pink |
| | Black-on-blue |
| | Black-on-green |
| | Black-on-yellow |
| | Read Aloud (by human) is a combination of an online- and human- delivered accommodation. A human reads the test, in its entirety, to the student from a paper test, and the student enters the responses on the computer, except where otherwise indicated within the student's IEP or 504 Plan. |

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STEP THREE Prepare Your Computer-Based Field Testing Room

STEP FOUR Prepare Your Students

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STEP FIVE Prepare Computer-Based Field Testing Materials

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STEP SIX Administer the 2022 Grade 7 Mathematics Computer-Based Field Test

SAY not

- SAY You cannot have any personal communications device, other than the device on which you are taking the test, including a cell phone, with you during this test or during any breaks, such as a restroom visit. Such devices include, but are not limited to:
 - Cell phones
 - iPods and MP3 players
 - iPads, tablets, and other eReaders
 - Laptops, notebooks, or any other personal computing devices
 - Cameras, other photographic equipment, and scanning devices
 - Wearable devices/smart wearables, including smart watches and health wearables with a display
 - Headphones, headsets, or in-ear headphones such as earbuds, and
 - Any other device capable of recording audio, photographic, or video content, or capable of viewing or playing back such content, or sending/receiving text, audio, or video messages
 - If you brought any of these items to the building today, and have not already stored it in your locker or turned it over to me, a test monitor, or school official, you must give it to me now. You may not keep your cell phone or any of these items with you, or near you, including in your pockets, backpack, desk, etc. Is there anyone who needs to give me any of these items now?
 - This is your last opportunity to do so before the test begins.

SAY Today, you will be taking the 2022 Grade 7 Mathematics Field Test. You must type your answers in the online test.

You may use the ruler, protractor, calculator, and mathematics reference sheet provided in the online test to help you solve some of the problems on the test. You also have a printed copy of the mathematics reference sheet, which is the same as what is available in the online test.

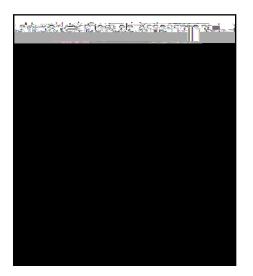
- SAY You may use this scratch paper to help you solve the questions on the test. You must record your final answer for each test question in the online test. Anything that you write on the scratch paper will not count toward your final score. This scratch paper must be returned to me after you complete your test. If you need additional scratch paper while you are taking the test, please raise your hand.
- SAY On your computer screen, locate the pinwheel or the icon titled "Questar Secure Browser."

Double-click this icon and the online test will launch.

Once the program has opened, you will see the "Sign in" page.

Do not enter anything until you have been instructed to do so.

Please raise your hand if you do not see the "Sign in" page.



SAY

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SAY Once you finish your test, you should check your work. To review your test before submitting it, select the "Review" button. It will help you to see if you have answered all the questions. You can go back to a question by clicking on the question number. Then select "Review" again to return to the Review screen. When you have reviewed your test and are ready to submit it, please raise your hand. Before you select the "Submit" button, I will check the Review screen with you to confirm that you have answered all of the test questions.

After we have checked the Review screen together and you are ready to submit your test, select "Submit test." A message asking "Are you sure that you want to submit your test?" will appear. If you are ready, then select "Submit test."

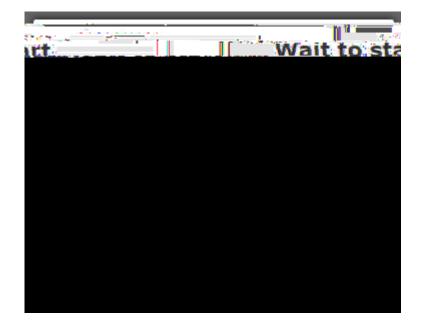
Does anyone have questions before we begin?

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SAY Enter the Session Access Code: [say the Session Access Code] and then select "Continue."

You should now see a screen that says "Wait to start." Are there any questions before we continue?

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SAY Please select "Start test."

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SAY The possession or use of any communications device, other than the device on which you are taking the test, is strictly prohibited when taking this examination.

Does anyone have any questions?

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SAY Here are some suggestions to help you do your best:

Read each question carefully and think about the answer before writing your

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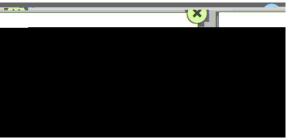
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Appendices

Appendix A: New York State Practice Tests

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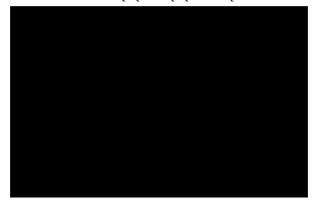
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Appendix B: Suggestions for Creating a Secure Computer-Based Field Testing Environment

Appendix D: Sign In/Sign Out

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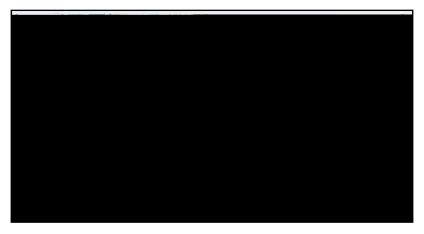
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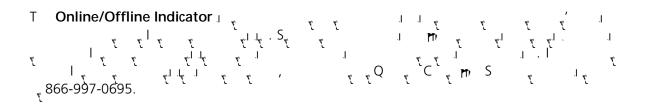
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Appendix E: Roles, Responsibilities, and Permissions in Nextera[™] Administration System for Computer-Based Testing

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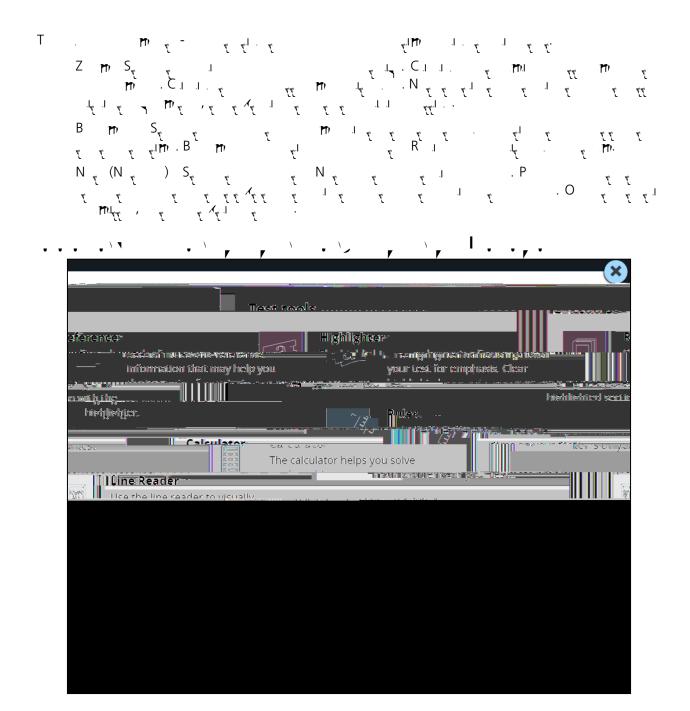
Appendix F: General Features and Tools of

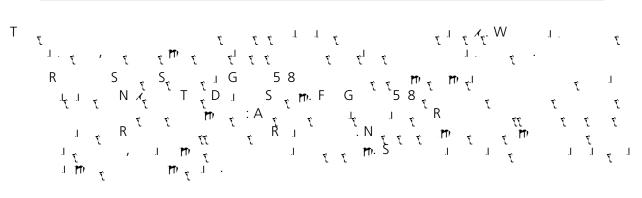
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General Tools

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Appendix G: Troubleshooting

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2022 Grade 7 Mathematics Field Tests

