

New York State Teaching Program

**2022 Grade 7
Mathematic
Field Te**

**Teacher' Direction for
Computer-Based Field Teaching
May 16, June 3, 2022**

**Grade 7
2022**

THE UNIVERSITY OF THE STATE OF NEW YORK

Appendix A: New York State Practice Tests A-1

Appendix B: Suggestions for Creating a Secure Computer-Based Field Testing Environment A-5

Appendix C: Pausing and Reactivating a Computer-Based Field Test in Nextera™ Test Delivery System A-6

Appendix D: Sign In/Sign Out..... A-7

Appendix E: Roles, Responsibilities, and Permissions in Nextera™ Administration System for Computer-Based Testing..... A-12

Appendix F: General Features and Tools of the Nextera™ Test Delivery System A-14

Appendix G: Troubleshooting A-19

It is important to read all of Step One Field and the pertinent grade-level information in Step Six prior to administering the field test.

Field test content, Hidden login code, Session Access Code, and Proctor PIN must be kept secure. You are not to distribute the field test or photocopy the Hidden login code, as the security of the field test could be breached. However, school personnel may make photocopies of this *Teacher's Directions* if additional copies are needed.

Introduction

The New York State Education Department (NYSED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022.

The 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022.

For more information, please visit the SED website at www.nysed.gov. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022.

Best wishes to all students and staff for a successful school year. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022.

IMPORTANT DATES

Monday, August 22, 2022	Monday, August 22, 2022
-------------------------	-------------------------

*Note: The 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022. The State Education Department (SED) is pleased to announce that the 2022-23 School Year will begin on Tuesday, September 7, 2022.

Teacher and administrator who engage in inappropriate conduct in their professional capacity shall be subject to disciplinary action in accordance with Section 3020 and 3020-a of Education Law or action against their certification pursuant to Part 83 of the Regulations of the Commissioner of Education.

D

P
W
Review screen
Submit Test. P

Note: T
R

STEP TWO

Plan Your Computer-Based Field Testing Schedule

Timing - The testing window is May 16–June 3, 2022.

Students will be tested during the school day. The testing window is from 8:00 a.m. to 3:00 p.m. on school days. Testing will be conducted in a computer lab or classroom.

Read the **2022 Grade 7 Teacher's Directions for Computer-Based Field Testing** in its entirety prior to administering the test.

Resources: See Appendix A for the 2022 Grade 7 Mathematics Computer-Based Field Test Administration Manual.

Procedures: See Appendix B for the 2022 Grade 7 Mathematics Computer-Based Field Test Administration Manual.

G.a 7




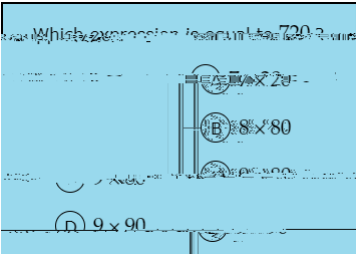

S₁ G 7

use of a scientific calculator. G

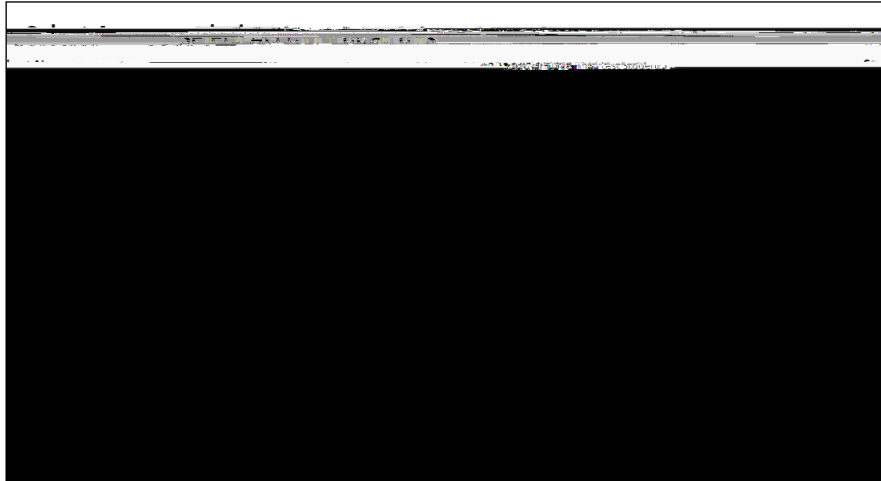
NOT



Header	

	<p>Text-to-Speech (online only) is an embedded accommodation that reads all student directions, passages, questions, and the answer choices for multiple-choice questions through the device's speaker. Because of this, headsets are recommended when using this accommodation.</p>  <p>When using this accommodation, ensure the volume on the student's device is on, unmuted, and adjusted prior to launching the secure browser.</p>
	<p>The Background Color option is an embedded accommodation that allows the color of the background to be changed.</p>  <p>The following color options are available:</p> <ul style="list-style-type: none"> Black-on-pink Black-on-blue Black-on-green Black-on-yellow
	<p>Read Aloud (by human) is a combination of an online- and human-delivered accommodation. A human reads the test, in its entirety, to the student from a paper test, and the student enters the responses on the computer, except where otherwise indicated within the student's IEP or 504 Plan.</p>

A N T D S IEP 504 P . T
P S T C A



A N T D S O M P M

Appendix F: General Features and Tools of the Nextera™ Test Delivery System

STEP THREE

Prepare Your Computer-Based Field Testing Room

P
P
E
P
T
A
C
P
M

Appendix B.

N Y S

STEP FOUR Prepare Your Students

H
B
P
Q S (//) F
P T
Appendix A.

A
D
E
T

P 2022 G 7 M F T
Q S B
Q S (//) F
P T
Appendix A.

T
F
T

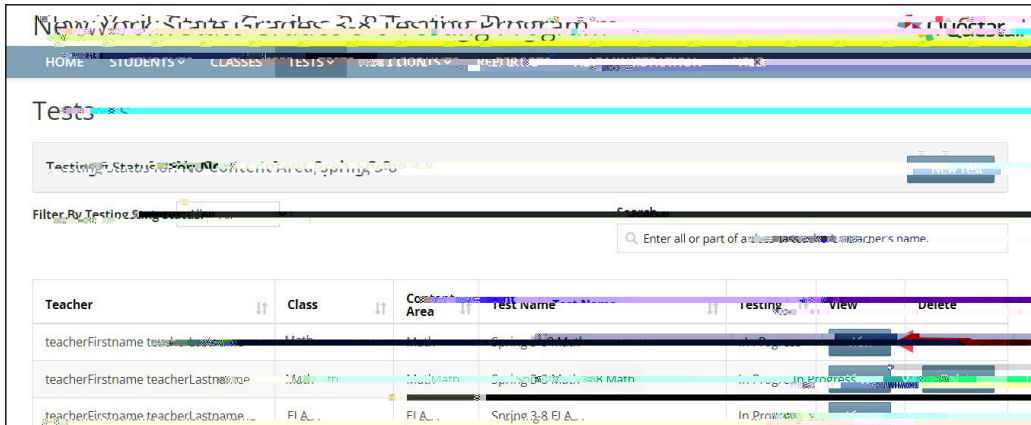
STEP FIVE

Prepare Computer-Based Field Testing Materials

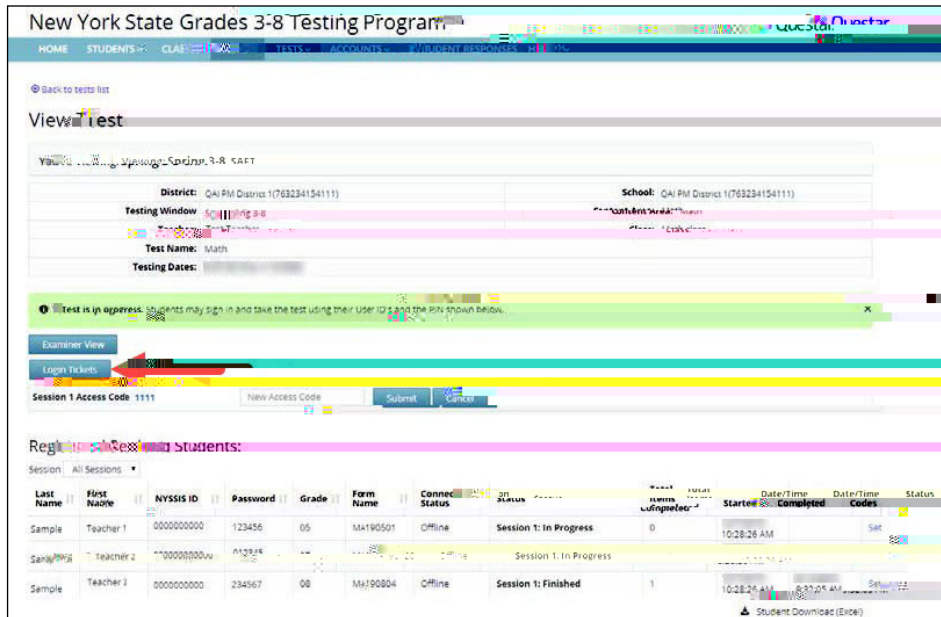
• ▽ ◀ ▶ •

S
M
F
T
C
-B
T
(CBT)
A

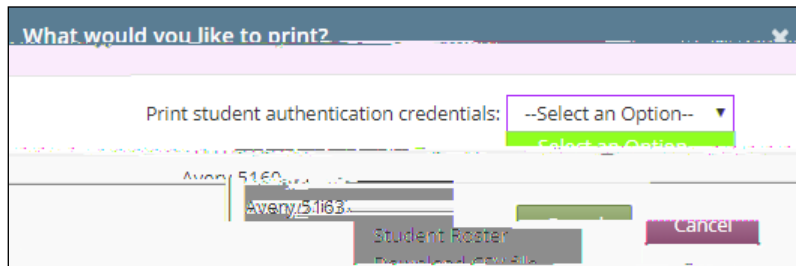
3. S View



4. S Login Tickets.



5. S applicable form.



3. S View

Navigation: HOME | STUDENTS | CLASSES | TESTS | ACCOUNTS | STUDENT RESPONSES | HELP

Section: Tests

Filter By Testing Window: [Dropdown]

Teacher	Class	Cost Area	Test Name	Testing	View	Delete
teacherFirstname teacherLastname...	Math	Math	Spring 2020 Math	In Progress	[View]	[Delete]
teacherFirstname teacherLastname...	Math	Math	Spring 2020 Math	In Progress	[View]	[Delete]
teacherFirstname teacherLastname...	FI A...	FI A...	Spring 2020 FI A...	In Progress	[View]	[Delete]

4. T Session Access Code

Navigation: HOME | STUDENTS | CLASSES | TESTS | ACCOUNTS | STUDENT RESPONSES | HELP

Section: View Test

You're Viewing: Spring 2020 Math

District: QAI PM District 1(763234154111) | School: QAI PM District 1(763234154111)

Testing Window: Spring 2020 Math | Class: Math class

Teacher: Test Teacher | Test Name: Math | Testing Dates: [Dates]

Test is in progress. Students can log in and take the test using their user ID and the ID shown below.

Examiner View

Session Access Code: [Field]

Registration Details:

Last Name	First Name	NYSSIS ID	Password	Grade	Form Name	Connection Status	Session Status	Tests Completed	Date Started	Date Ended	Status
Sample	Teacher 1	0000000000	123456	05	MA190501	Offline	Session 1: In Progress	0	10:28:26 AM		Set
Sample	Teacher 2	0000000000	123456	05	MA190501	Offline	Session 1: In Progress	1	10:28:26 AM		Set
Sample	Teacher 3	0000000000	234567	05	MA190504	Offline	Session 1: In Progress	1	10:28:26 AM		Set

STEP SIX

Administer the 2022 Grade 7 Mathematics Computer-Based Field Test

SAY
not

SAY You cannot have any personal communications device, other than the device on which you are taking the test, including a cell phone, with you during this test or during any breaks, such as a restroom visit. Such devices include, but are not limited to:

Cell phones

iPods and MP3 players

iPads, tablets, and other eReaders

Laptops, notebooks, or any other personal computing devices

Cameras, other photographic equipment, and scanning devices

Wearable devices/smart wearables, including smart watches and health wearables with a display

Headphones, headsets, or in-ear headphones such as earbuds, and

Any other device capable of recording audio, photographic, or video content, or capable of viewing or playing back such content, or sending/receiving text, audio, or video messages

If you brought any of these items to the building today, and have not already stored it in your locker or turned it over to me, a test monitor, or school official, you must give it to me now. You may not keep your cell phone or any of these items with you, or near you, including in your pockets, backpack, desk, etc. Is there anyone who needs to give me any of these items now?

This is your last opportunity to do so before the test begins.

SAY Today, you will be taking the 2022 Grade 7 Mathematics Field Test. You must type your answers in the online test.

You may use the ruler, protractor, calculator, and mathematics reference sheet provided in the online test to help you solve some of the problems on the test. You also have a printed copy of the mathematics reference sheet, which is the same as what is available in the online test.

SAY You may use this scratch paper to help you solve the questions on the test. You must record your final answer for each test question in the online test. Anything that you write on the scratch paper will not count toward your final score. This scratch paper must be returned to me after you complete your test. If you need additional scratch paper while you are taking the test, please raise your hand.

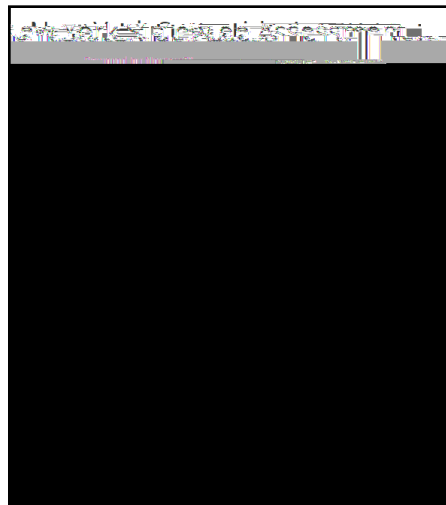
SAY On your computer screen, locate the pinwheel or the icon titled “Questar Secure Browser.”

Double-click this icon and the online test will launch.

Once the program has opened, you will see the “Sign in” page.

Do not enter anything until you have been instructed to do so.

Please raise your hand if you do not see the “Sign in” page.



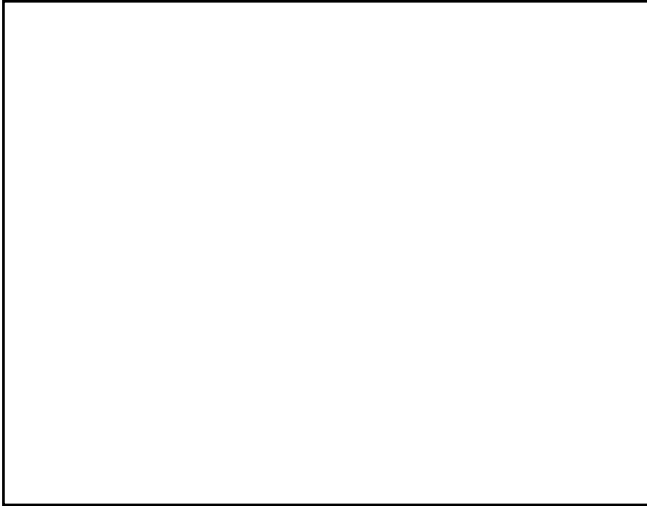


SAY Please select "Start test."

SAY The possession or use of any communications device, other than the device on which you are taking the test, is strictly prohibited when taking this examination.

Does anyone have any questions?

p



SAY Here are some suggestions to help you do your best:

Read each question carefully and think about the answer before writing your

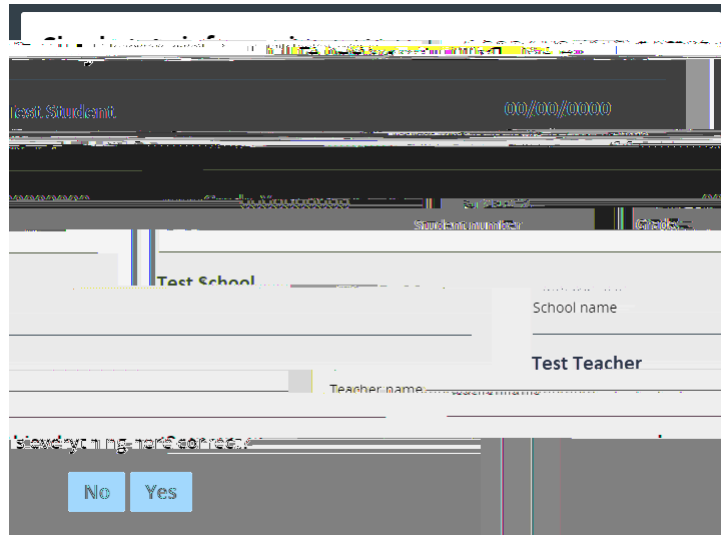
ρ

Appendices

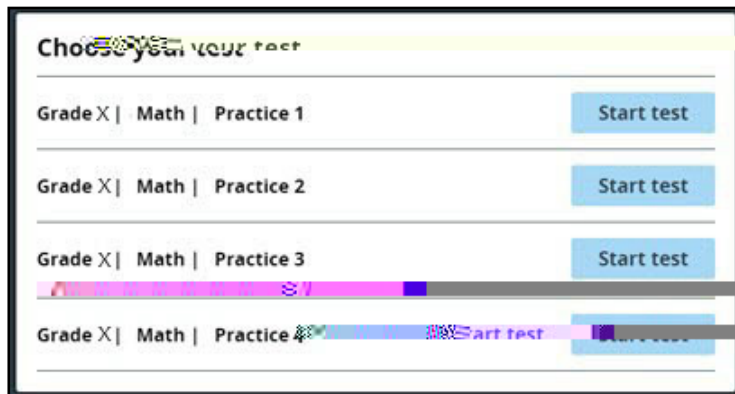
Appendix A: New York State Practice Tests

S m e e i m x i j e i e e i m e e e m
e e e e P e T e m B e e e e e e e e e e
B F i T e e e N x T D i S m 2022 G 3 8 M e e i C m e -

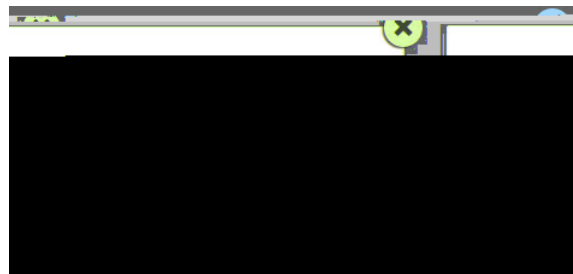
S T Yes.



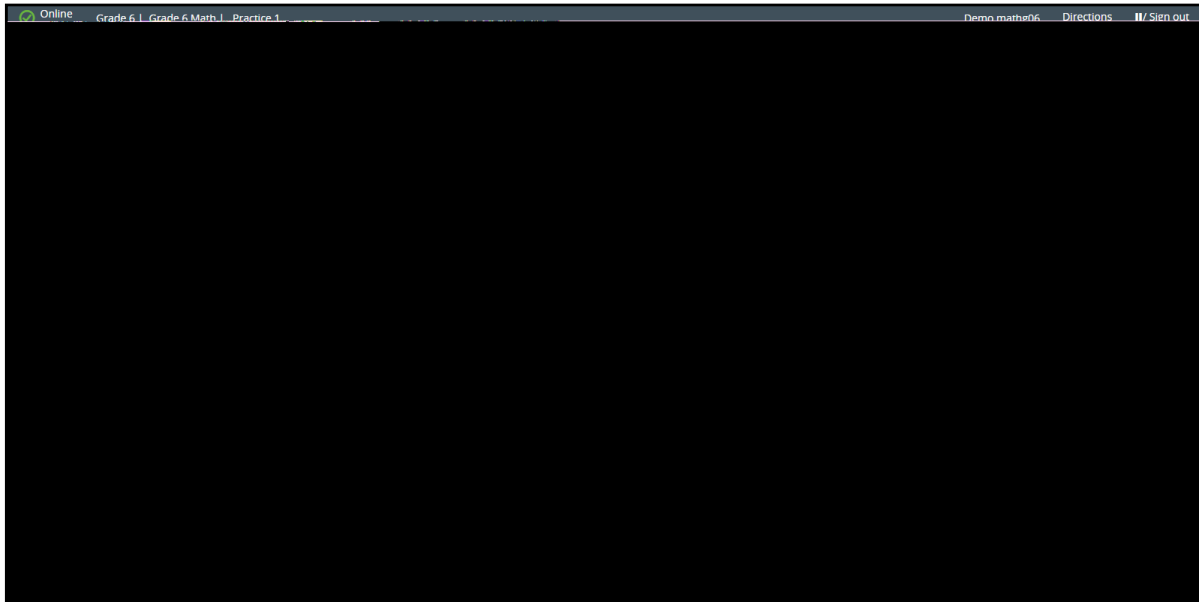
T Start test



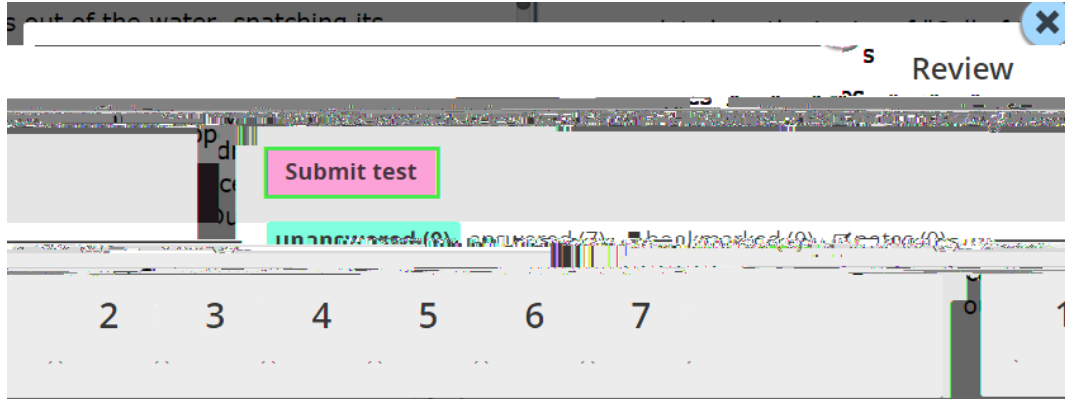
T D S P T S N T



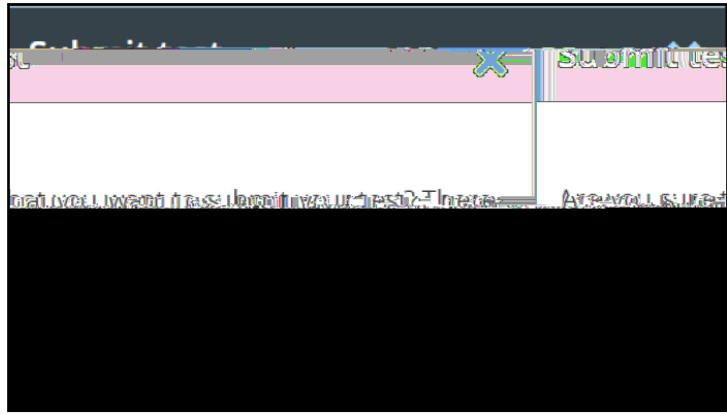
Practice Test
Review.



Submit test.



A Submit test. T Cancel



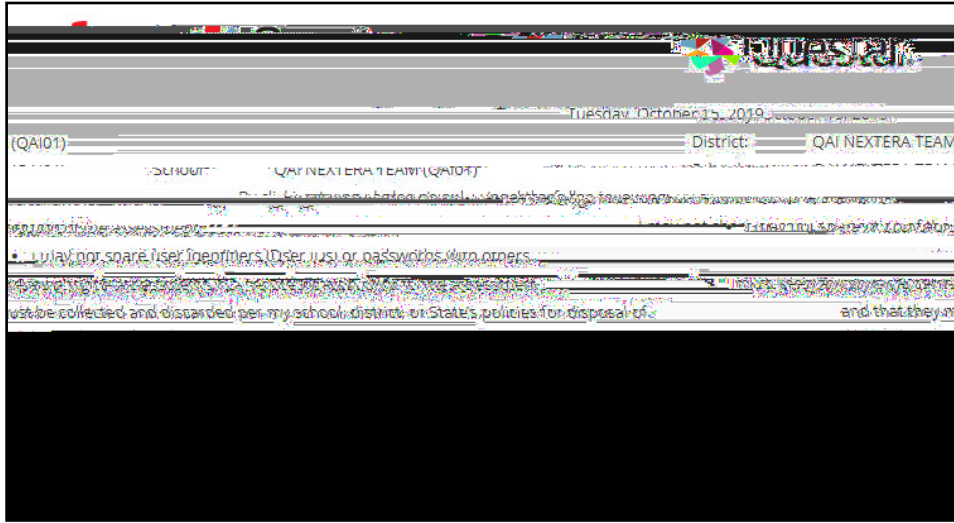
A Sign out Take Another Test.



B Help HELP

Math Secure Browser Practice Test Logins		
Math Grade Level	User Name	Password
a 3	main_03	a 11
a 4	main_04	a 11
a 5	main_05	a 11
a 6	main_06	a 11
a 7	main_07	a 11
a 8	main_08	a 11

4. F I L I . I
S I C m I
I Agree. check box I' I I



Sign Out

T Sign Out N I A m I , Sign Out m I I I . Y I
N I A m I m m I I



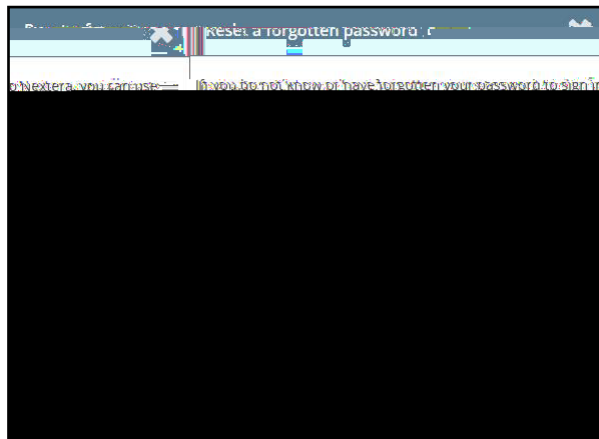
Forgot Your Password?

User ID: _____ New Password: _____ Retype Password: _____ Submit.

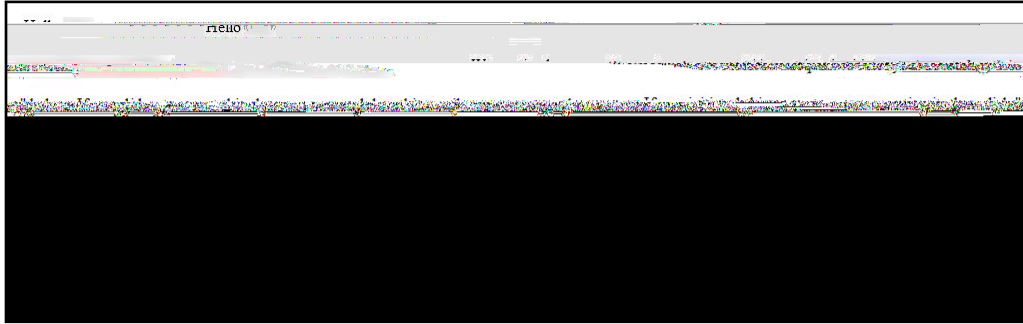
Forgot your password?



Submit.



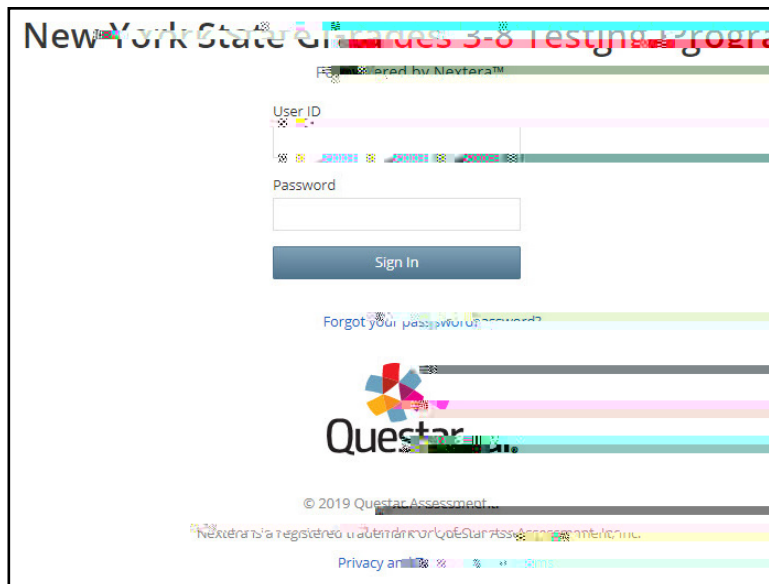
Y I I m I I . S Yes



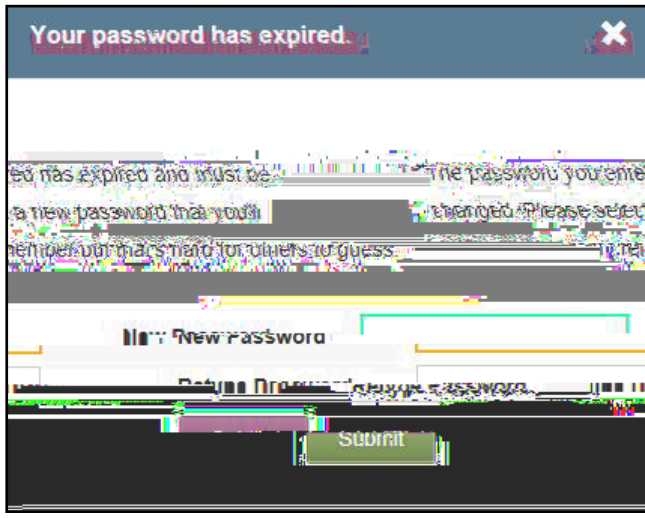
Y I I m I I . Password. S Go to this Internet Site .



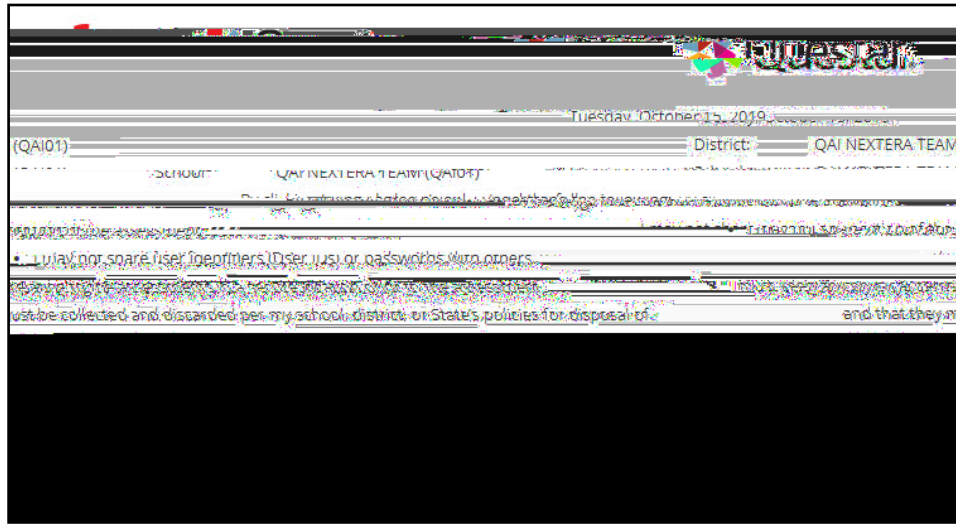
E User ID Password Sign In.



Submit. New Password Retype Password



I Agree. check box

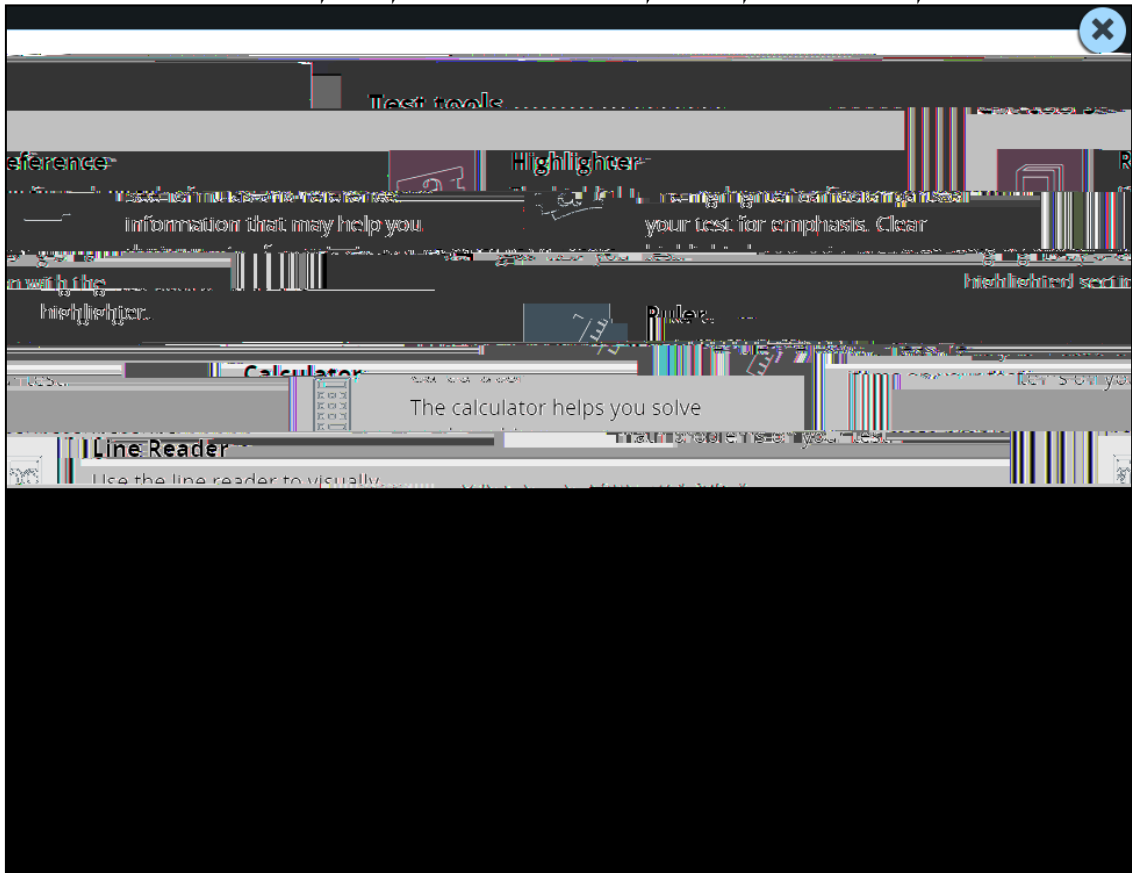


Appendix F: General Features and Tools of

T Online/Offline Indicator

866-997-0695. S Q C m S

T
 Z m S
 m .C
 L I r m
 B m S
 m .B m
 N (N) S
 N P
 O



T
 R S S T D S m F G 5 8
 N T D S m F G 5 8
 R R : A R N R m
 m S

I m, A m
I m S T C T S T C
Q C m S
C m I EXL
L DO NOT m

**2022 Grade 7
Mathematics Field Tests**



QA127056