

**Emergency Assistance for Nonpublic Schools (EANS)**  
**Frequently Asked Questions for Application Submission**

**Application**

- 1. If we were only awarded funds for the 1) EANS Allocation Based on Total Enrollment and the 2) EANS Allocation Based on Adjusted Low Income and NOT for the EANS Award Allocation Based on Net COVID Impacts, then do we still need to complete the complete EANS Application including submitting receipts for COVID related expenses.**

to understand the funds for each of the three categories. Once allocated, the funds are pooled together and should all be treated the same with respect to general EANS spending and/or reimbursement guidelines. However, expenditures already covered by public funding sources are ineligible for reimbursement and should not be submitted under EANS.



4/30/2021

- Expanding capacity to administer coronavirus testing to effectively monitor

4/30/2021

- 5. The largest portion of our school's EANS Award Allocation comes from lost tuition revenue from last year to this year. However, I do not see a place to claim that amount on the application that is due on April 30, 2021. Is the application only for actual expenditures for supplies and services? Would you mind advising if/where lost revenue amount is to be claimed and if/how proof is to be provided?**

Revenue loss was used as a factor to determine the total allocation available to an eligible school through the EANS program. However, funds distributed to a school must ultimately be justified either by actual costs incurred as a result of the

**11. Would we be eligible to submit receipts for Surface Pro's through EANS for our teachers to use for remote teaching and for moving to and from their new classrooms due to social distancing?**

Technology purchases the school made after 3/13/2020 to assist with remote or hybrid learning are eligible for reimbursement under EANS. Please be sure to submit both proof of purchase and proof of payment with your application submission

**12. Redeveloping instructional plans - would we be able to use that to buy textbooks from approved vendors?**

According question D-8 to the US Dept of Education [EANS FAQ](#), redeveloping instructional plans, including curriculum development, for remote or hybrid learning or to address learning loss cannot be claimed for reimbursement. Rather, it can be requested as a future service. All vendors for future services will be contracted and paid directly by NYSED.

**13. When completing Part E - Table 1. Under "Health and Safety of the School Facility" would the cost of temporary rental of tents and trailer classrooms be eligible?**

Temporary space rentals should qualify as eligible for reimbursement under EANS. Please include proof of rental and proof of payment, as required, with your submission.

**14. The school hired an outside company/vendor to provide a full-time equivalent person to continually disinfect desks, door handles, phones, computers, bathrooms, etc., anything a student or teacher touches for 8 hours a day throughout the school day, and is not on our school payroll but we have to pay for him because he is an outside vendor. Can we declare this cost?**

According to Federal guidelines for EANS funds, the cost of the supplies used to clean may be included for reimbursement, but not for the full cost of the contract. Please see question D-3 on the US Department of Education [EANS FAQ](#) for more information.

**15. We obtained a license so our employees and students could be tested for Covid-19 on campus. Is the cost of the license permitted?**

According to the question D-1 of the US Dept of Education [EANS FAQ](#),



If a school requests EANS funds to reimburse future purchases, the school must show proof of purchase and proof of payment for said items by July 15<sup>th</sup>, 2021. If a school requests that EANS funds cover the cost of future services, NYSED will contact the school to get more information to identify a qualified service provider with which to contract. NYSED will pay future service contracts directly.

- 4. Can “equipment to implement public health protocols” include the setup and installation of said equipment? Or only the cost for the purchase of the materials? In other words, could modifications to the school infrastructure be included under this line?**

Cleaning service contracts are not eligible for reimbursement under EANS. Rather, according to question D-3 of the [US Dept of Education EANS FAQ](#), supplies to

- 5. For future requests, will we be able to choose from a list of vendors, or will a vendor automatically be assigned to us?**

For future services requested, NYSED will identify and contract with a qualified vendor after getting all necessary information from the school.

- 6. For the future requests, we are intending to use the money in Educational Technology, would we tell you what we need, and then you would arrange for the work to be done? Or purchase the equipment for us? Or, would we make the future purchases and then be reimbursed?**

For future purchases to be reimbursed, you must be able to show proof of purchase

- 8. We plan to provide Summer tutoring for students who may have fallen behind in the studies due to Covid-19. Is this an eligible expense under Section F "Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss. If we are unable to select our own vendor, how do we provide any information about this and how would we be reimbursed for these expenses?**

Reimbursement for this service is not eligible according to the [US Dept of Education EANS FAQ](#) question D-8. NYSED will reach out to the school regarding requests for future services to gather more information and to identify an appropriate vendor.

- 9. When requesting services/ and assistance for the future, up until what date can be request?**

When requesting that EANS funds cover a future service, please give details on the service needed and the cost estimated. NYSED will reach out for more details as applications are reviewed and processed.

- 10. Can you please clarify the requirement, found in Part F Table 2, that all future requested services must have invoices and proof of payment by July 15, 2021. If a school wants to implement a "learning loss and support services program", does the entire cost have to be solidified with an invoice and proof of payment for by July 15, 2021?**

Generally, only physical items are eligible for reimbursement. Services previously paid for are not eligible for reimbursement under federal guidelines. Future services



