

# Educator Evaluation Closeout

Implementation certification, data collection, and reporting

## Important Dates

Please see the [table](#) the Educator Evaluation Closeout Reminders document on the [Resources for Educator Evaluation Data Collection and Submission](#) page for important deadlines related to educator evaluation data submission and certification and the Educator Evaluation Implementation Certification form.

Evaluation closeout and data submission deadlines are the final State deadlines. Local Level 1 centers will require earlier due dates to allow sufficient time for processing. In addition to data submission, LEAs must submit the Statement of Confirmation of Staff Evaluation Rating Verification Report.

## Reporting Requirements Related to Education Law §3012

Education

Law §3012d. Original SLOs must be the basis of the required student performance subcomponent for all educators whose evaluation measures per §Z > [• %o %o CE}À À oμ š]}v %o o v K EK d ]v } of the grades 3-8 ELA/Math State assessments and/or Stateprovided growth scores. Alternate SLOs must be the basis of the required student performance subcomponent for all educators whose original evaluation measures %o CE šZ > [• %o %o CE}À À oμ š]}v %o o v ]v } SE%AYMathšStatešAssessmentsš • } ( šZ and/or Stateprovided growth scores.

For Educator Evaluation plans under Education Law §3012 approved prior to January 1, 2020 with an accompanying approved Supplemental Removal form, scores in each subcomponent and an overall rating should be reported for all educators subject to evaluation under Education Law §3012. Original SLOs must be the basis of the required student performance subcomponent for all educators whose evaluation measures per šZ > [• %o %o CE}À À oμ š]}v %o o v K EK d ]v } 3-8 ELA/MathšStateš CE •μoš • } ( assessments and/or Stateprovided growth scores. Alternate SLOs must be the basis of the required student %o CE (}CE u v •μ }u %o }v v š (}CE o o μ š}CE • ÁZ}• }CE]P]v o À oμ š]}v u evaluation plan incorporate the results of the grades 3-8 ELA/Math State assessments and/or Stateprovided growth scores. The measures and assessments included in the approved Supplemental Removal form must replace original or alternate SLOs, as applicable.

For Educator Evaluation plans under Education Law §3012, as amended in 2019, scores in each subcomponent and an overall rating based on the contents of the approved evaluation plan should be reported for all educators subject to evaluation under Education Law §3012.

The table below summarizes the data elements that are required to be submitted for Educator Evaluation under Education Law §3012 via the Staff Evaluation Rating Table, exported from your local data systems for each teacher and principal. Please note, If an LEA is unable to complete one of the subcomponents of Educator Evaluation, the complete subcomponent(s)

<p>Teacher Observation/ Principal School Visit Category</p>	<p>Required Teacher Observation/Principal School Visit subcomponent scores reported as a number from 1.00 to 4.00 using the following code: REQOB.</p> <p>Optional Teacher Observation/Principal School Visit subcomponent scores, as applicable reported as a number from 1.00 to 4.00, using the following code: OPTOB.</p> <p>If the LEA has an approved variance that includes teacher observation/principal school visit category, the process included in the approved variance is the basis of scores and ratings.</p>
<p>Overall Evaluation Rating Category</p>	<p>Overall ratings reported using the following codes: OCR04 = highly effective, OCR03 = effective, OCR02 = developing, OCR01 = ineffective based on the matrix prescribed by Education Law §3012(5).</p>

# Frequently Asked Questions

## General Questions

Q1:



scores, in whole or in part. This includes grades 3-8 ELA/math teachers, principals of grades 3-8 and 9-12, in addition to any other educator assigned a school program, district, or BOCES wide measure that is based on the NYS grades 3-8 ELA/Math assessments or State provided growth scores, in whole or in part. For these educators, only Transition scores and ratings should be submitted; the original measures based on the NYS grades 3-8 ELA/math assessments and/or State provided growth scores are no longer required to be calculated or provided to educators for advisory purposes.

For Educator Evaluation plans under Education Law §3012 approved prior to January 1, 2020 with an accompanying approved Supplemental Removal form, measures and assessments included in the approved Supplemental Removal form shall replace original or alternate SLOs, as applicable.

Only Original staff evaluation scores and ratings should be submitted for those educators whose evaluation scores and ratings are not determined using the NYS grades 3-8 ELA/Math assessments or State provided growth scores, per Task 2/Task 7 of [the approved Educator Evaluation plan](#)

Please note, regardless of whether an educator receives original or transition scores and ratings, only on T Q /F1 1

observations and principal school visits, and subcomponent weighting, as applicable. The Educator Evaluation summary is broken into groups of educators based on the use of optional subcomponents and the type of scores and ratings needed (original or transition) and provides a list of the items that should be distributed to educators as their final evaluation and those that should be submitted to the Department.

Questions regarding Educator Evaluation summaries can be directed to [EdData@nysed.gov](mailto:EdData@nysed.gov) Regional

Teacher Observation/ Principal School Visit Category	<p>Required Teacher Observation/Principal School Visit subcomponent scores reported as number from 1.00-4.00 or 0.00, using the following code: REQOB.</p> <p>Optional Teacher Observation/Principal School Visit subcomponent scores, as applicable, reported as a number from 1.00-4.00, using the following code: OPTOB.</p>
Overall Evaluation Rating Category	Overall ratings reported using the following codes: OCR04 = highly effective, OCR03 = effective, OCR02 = developing, OCR01 = ineffective based on the matrix prescribed in Education Law §3012(5).
EDUCATOR EVALUATION PLANS APPROVED UNDER EDUCATION LAW AMENDED IN 2019	
Evaluation Category	Description
Student Performance Category	<p>Required Student Performance subcomponent scores reported as a whole number from 0-20 using the following code: REQSP.</p> <p>Optional Student Performance subcomponent scores, as applicable, reported as a whole number from 0-20, using the following code: OPTSP.</p> <p>If the LEA has an approved variance that includes the student performance category, the measures and assessments included in the approved variance are the same as the whole number</p>



Evaluation (or Staff Evaluation Only) for the L2RPT application in SEDDAS.

Q15: What should I do if there are incorrect data in my Staff Evaluation Rating Report?

A: Prior to the October submission deadline, LEAs should verify the data submitted to the Department Level 2 (L2RPT).

If you believe there has been an error in the data reported to the Department, please check your source data to confirm that the data submitted to the Department are the correct data. If an error still exists after confirming your source data, contact your RIC/Big 5 City School District data center through your local data coordinator to confirm that the data submitted to the Department are the correct data before the October submission deadline.

After the October deadline, changes for staff evaluation data will be handled through [Level 0 Historical application](#). More information about the availability of Level 0 Historical will be communicated from the Office of Information Reporting Services after the initial reporting cycle is complete.

Q16: We do not have full and complete data for all of our educators. What data do we submit to the Department for those educators with incomplete subcomponent scores/ratings? Should a zero be used for an incomplete subcomponent score?

A: If an LEA has one or more educator(s) who are missing a subcomponent evaluation score, the LEA should only report the complete subcomponent(s) and should not report an Overall rating for those educator(s) who are missing one or more subcomponent score(s). A value of zero should only be reported for an educator's subcomponent score when the evaluation requirements for that subcomponent have been completed and the educator's performance merits a score of zero.

Q17: Should an Overall Rating be reported for an educator who is missing a subcomponent?

A: No, LEAs should not report an Overall rating for an educator who is missing one or more subcomponent score(s).

Q18: If an educator is missing a subcomponent, should that educator be left out of the data file?

A: No, to the extent that teacher or principal evaluation is available, LEAs should submit all complete data sets for that educator even if there are one or more subcomponents missing (see Q22 and 23 above). However, an Overall rating should not be submitted for an educator who is missing one or more subcomponents.

Q19: How do I report an educator who was subject to evaluation under Education Law §3012, but for whom there are no staff evaluation data (i.e. missing all subcomponents)?

A: In the case that an educator has no complete evaluation subcomponents, nothing should be submitted for this educator; they should be left out of the submitted data file.

Q20: If an educator's score is the subject of an ongoing appeal that will not be resolved by the October deadline, what data should be submitted? If we have submitted and certified our data, but, due to an appeal an educator's score changes after the deadline, what action is needed?

A: The data submitted to the Department by the October submission deadline

