

Parents and legal guardians or persons who can expect the following:

1. A student's personally identifiable information (PII) collected for any purpose. PII is defined by Education Law §2-d and the Family Education Privacy Act as a student's name or identifier, identification number, parent's name, or address, and information such as date of birth, which when linked with other information, can identify or trace a student's identity. Please see FERPA's regulations at 34 CFR 99.3 for the complete definition.
2. The right to inspect and review the records maintained by an educational agency, which shall apply to all elements of an Eligible Student's State and Federal laws such as Education Law §2-d, FERPA at 20 USC 1222g, 34 CFR 99.3, 16 CFR 1155, 16 CFR 6502 (16 CFR Part 312); Protection of Civil Rights Act of 1964, 42 USC 2000e-2; Individuals with Disabilities Education Act, 20 USC 1417(c)(1)(D); and the confidentiality of a student's personally identifiable information.
4. Safeguards such as firewalls and password protection.
5. A complete list of all student data elements collected or stored by the Department, located at [www.nysed.gov/data-security/student-data-inventory](http://www.nysed.gov/data-security/student-data-inventory) and the Department, 89 Washington Avenue, Albany, NY 12243.
6. The right to file a complaint. Complaints may be submitted to NYSFD at [www.nysed.gov/privacy](http://www.nysed.gov/privacy) by mail to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12243; by email to [privacy@nysed.gov](mailto:privacy@nysed.gov).
7. To be notified in accordance with applicable laws and regulations.
8. Educational agency will implement appropriate security and safeguards.
9. Educational agency contracts with vendors that protect the security of the information.

<b>CONTACTOR</b>	
Signature:	
Name:	Mary Dan Donohue
Title:	President/owner
Date:	11/10/2020

**Supplemental Information**

Pursuant to Education Law § 2-d(1)(ii) and § 2-d(1)(iii) of the State Education Law, the NYS Education Department ("NYSED") is required to post information on its website about its contracts with third-party contractors that will receive Student PII and/or Teacher and/or Principal APPR data ("APPR Data").

<p><b>Name of Contractor</b></p>	<p>Sign Language Resources Inc.</p>
<p><b>Description of the purpose(s) for which Contractor will receive/access PII</b></p>	<p>SLR is providing sign language interpreter services for the purpose of this contract. The only PII that may be received is a consumer first and last name.</p>
<p><b>Type of PII that Contractor will receive/access</b></p>	<p>Check all that apply:</p> <p><input checked="" type="checkbox"/> Student PII</p> <p><input type="checkbox"/> APPR Data</p>
<p><b>Contract Term</b></p>	<p>Contract Start Date: 06/01/2021</p> <p>Contract End Date: 05/30/2026</p>
<p><b>Subcontractor Written Agreement Required</b></p>	<p>Contractor will not utilize subcontractors without a written contract that requires the subcontractors to adhere to, at a minimum, the same data protection obligations imposed on the contractor by state and federal laws and regulations, and the Contract Terms and Conditions that are applicable to the contract.</p> <p><input type="checkbox"/> Contractor will not utilize subcontractors.</p> <p><input checked="" type="checkbox"/> Contractor will utilize subcontractors: VIA TDE</p>
<p><b>Data Transfer, Security and Destruction</b></p>	<p>Upon expiration or termination of this contract, the contractor shall:</p> <ul style="list-style-type: none"> <li>Securely transfer data to NYSED, or a successor contractor at NYSED's option and in written discretion, in a format agreed to by the parties.</li> <li>Securely delete and destroy data.</li> </ul>
<p><b>Challenges to Data Accuracy</b></p>	<p>Parents, teachers or principals who seek to challenge the accuracy of PII will do so by contacting NYSED at <a href="mailto:NYSED@nysed.gov">NYSED@nysed.gov</a>.</p>

	<p>NYSED will notify Contractor. Contractor will have 21 days of [redacted] following NYSED's [redacted] written request.</p>
<p><b>Secure Storage and Security</b></p>	<p>Please describe where PII will be stored and the protection measures implemented. (check all that apply)</p> <p><input checked="" type="checkbox"/> Using a cloud or infrastructure owned and hosted by a third party</p> <p><input type="checkbox"/> Using Contractor owned and hosted</p> <p><input type="checkbox"/> Other: _____</p> <p>Please describe how data privacy and security risks that do not compromise the security of the data:</p> <p>See [redacted]</p>
<p><b>Encryption</b></p>	<p>Data will be encrypted while in motion [redacted]</p>

<p><b>Contractor's Name</b></p>	<p>[redacted]</p>
<p><b>Signature</b></p>	<p><i>[Handwritten Signature]</i></p>
<p><b>Printed Name</b></p>	<p>Man [redacted]</p>
<p><b>Title</b></p>	<p>President/Owner</p>
<p><b>Date</b></p>	<p>10/10/2020</p>