



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

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CHARTER SCHOOL OFFICE  
ROOM 5N EB Mezzanine, 89 WASHINGTON AVENUE, ALBANY NY, 12234  
Tel. 518-474-1762; Fax 518-474-3209; [charterschools@nysed.gov](mailto:charterschools@nysed.gov)

**To:** Carmen Fariña, Chancellor, New York City Department of Education

**C:** Public and Non-public Schools in the Same Geographic Area as the Charter School

**From:** NYSED Charter School Office

**Re:** Notice of Receipt of Pending Action on a Charter School Revision

**Date:** January 13, 2016

The application for this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law section 2857(1) and 8 NYCRR 119.4 (available at <http://www.p12.nysed.gov/psc/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing revision. These hearings, which are required to be held within the community that is potentially impacted by the charter school, must be held within 30 days of your receipt of this letter.

**Please provide the following required documentation:**

Written confirmation that this hearing was held must be sent to the Charter School Office no later than the next business day following the hearing.

Copies of any and all written records or comments generated from this hearing must be sent to the Charter School Office within 15 business days after the hearing.

**All documentation listed above should be submitted electronically to [charterschools@nysed.gov](mailto:charterschools@nysed.gov)**