i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR ,! c# APPROq ō! c# ŧHE

180

174

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

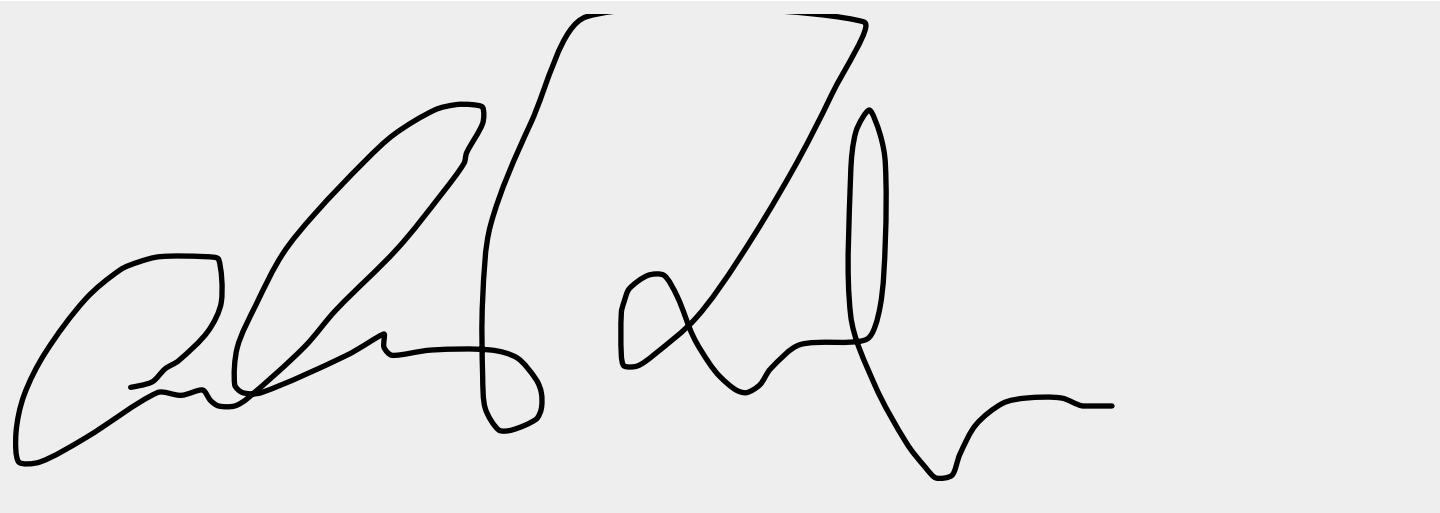
Certificate of Occupancy.jpg

Filename: Certificate of Occupancy.jpg Size: 558.6 kB

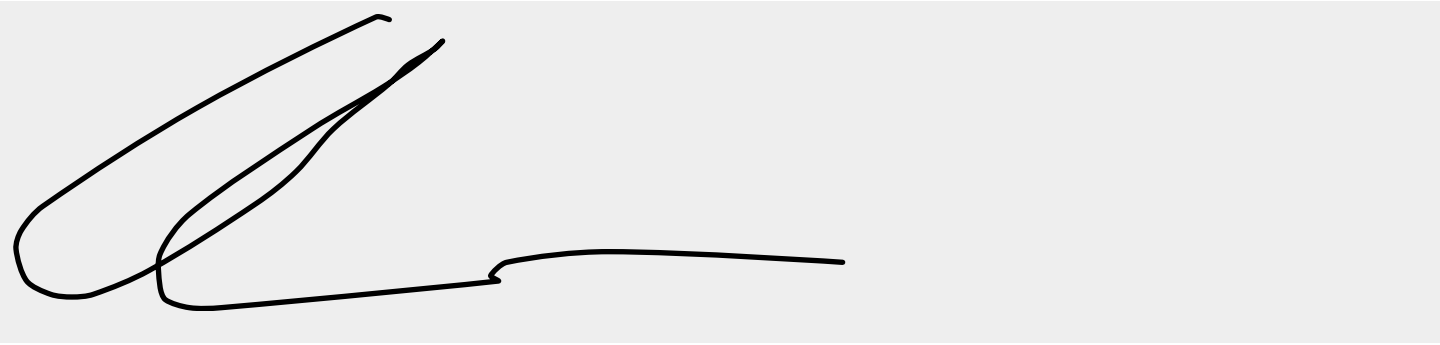
Site 1 Fiy oLddl ½ieG m ʌ C ƀ

[ ]

Signature, Head of Charter School

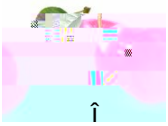


Signature, President of the Board of Trustees



Date

Aug 1 2021

Thank you.  u. î uŰ uŰ a

Lit

		classroom teachers to strategically include certain aspects into daily instruction. When assessed in Quarter 3, scholars' data reveal their acade. ų þ l ḓ t Ḵ w ₮ Ǵ		----

Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Goal 1: Culture, Climate, and Family			Goal 1 To ensure at least

Org Goal 1	Engagement As measured by an annual survey: At least 80% of families will respond to the survey. At least 80% of responding families will indicate they are satisfied with the overall Ivy Hill Prep program. At least 80% of responding families will indicate they are satisfied with Ivy Hill Prep's frequency and quality of communication.	Goal 1: To evaluate progress toward attainment of Goal 1, Ivy Hill Prep analyzes survey results from our in-house Ivy Hill Preparatory Charter School survey as well as the NY DOE Survey.	Not Met	
Org Goal 2	Goal 2: Board Oversight & Governance The Board will complete an annual evaluation of the school leader. The Board will review monthly applicable data against charter goals.	Goal 2: To evaluate progress toward attainment of Goal 2, Ivy Hill Prep's Board of Trustees conducts a School Leader	@ À ð	

Org Goal 19				
Org Goal 20				

5.

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 29 2021

Required of ALL Charter Schools

ALL hm f`Ò•q à Py X` q0

Completed Oct 29 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section by November 1, 2021. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

---

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	PKF O'Connor	[redacted]	[redacted]	3

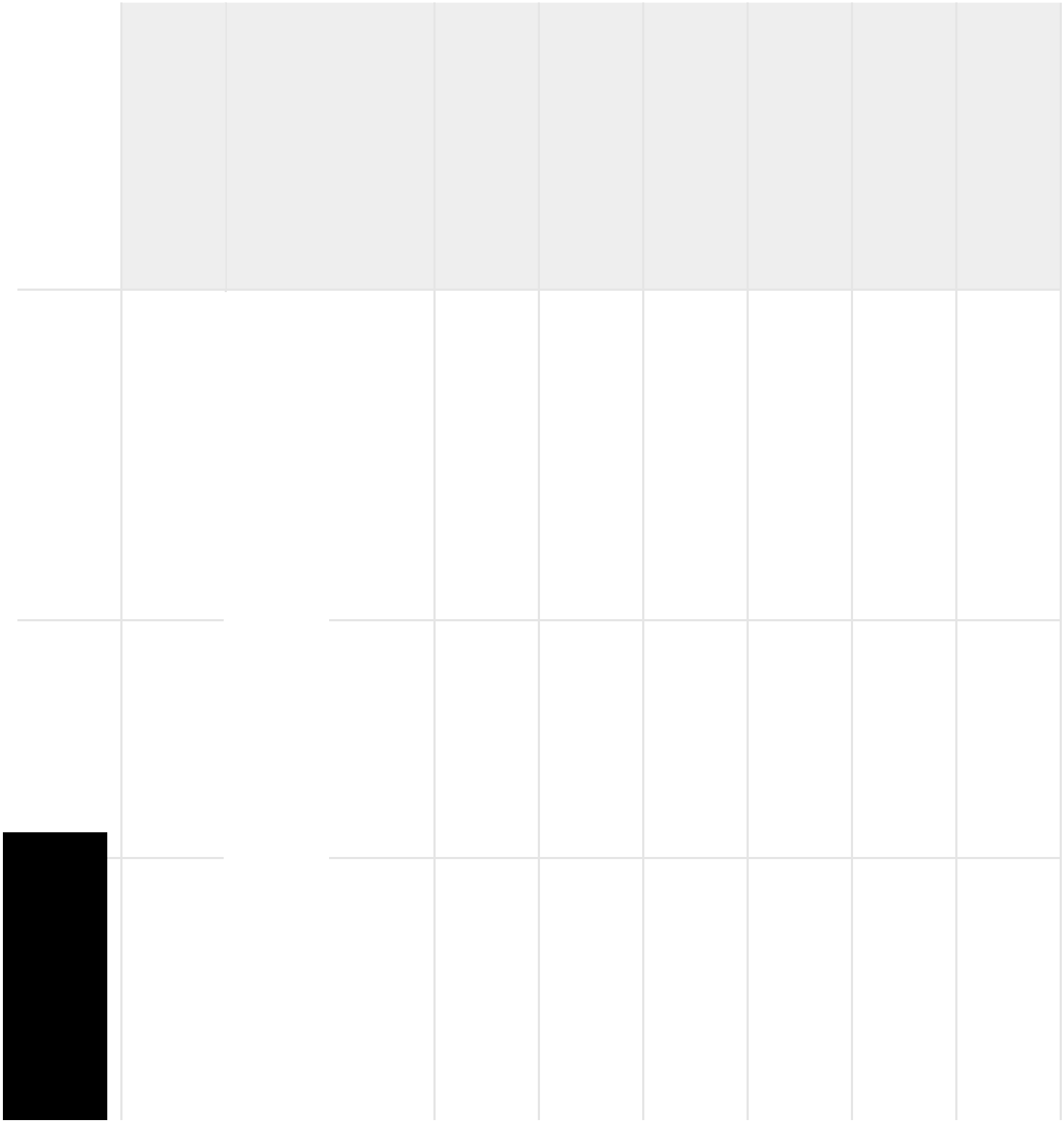
3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	PKF O'Connor	Gus Saliba	500 Mamaroneck Avenue, Suite 301, Harrison, NY 10528	[redacted]	[redacted]	3

Entry 5 – Fiscal Year 2021-2022 Bd ב l

Completed Oct 29 2021

Required of ALL Ch 7



	Small	[redacted]	Member	Development			018	021	
6	Maimouna Kane		Secretary	Academic Achievement	Yes	1	02/01/2020	07/01/2022	6
7	Tanisha James		Trustee/ Member	Development, HOS Evaluation .20 Tz 0 Tl 50011>-3.8 <00_1 1 Tf 4* <>11>-3.8 <00_1 1					
8	Adam Laniyan		Trustee/ Member	Finance, Development		1	02/01/2020	07/01/2022	7
9									

[redacted]

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter s ± ± ± ± . s ± ± ± ± .

10

11

	occasions. Tabled and canvassed in-person on approximately 10 different ccs? c occasions at pre-schools in } xo pe ʎ s n acs?		
Economically Disadvantaged			

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	with disabilities. To recruit ELLs or students with disabilities, Ivy Hill Prep has built and maintained partnerships with hospitals such as Brookdale, as well as with non-profits that support students with disabilities, such as Urban Strategies. These organizations already serve families with children who are ELL and have disabilities, and we have hosted infor	

English Language Learners	To retain ELL students, we will continue to ensure office staff are multilingual to ensure all families feel comfortable communicating. To continue to retain ELL students, we will also ensure all handouts are available in multiple languages to ensure all parents have access to information.	Ivy Hill Prep plans to continue to all initiatives that were in place in the year prior.
Students with Disabilities	To continue to retain students with disabilities, Ivy Hill Prep will continue to: 1) ensure parents of SWD have meetings with our Dean of SPED prior to their start at our school. This ensures that parents' needs are heard and communicated and a collaborative relationship is formed from the onset. 2) create UJIMA plans that outline the goals for each student participating in our RTI. UJIMA plans clearly outline the responsibilities of all constituents to ensure the success of students with disabilities.	Ivy Hill Prep plans to continue to all initiatives that were in place in the year prior.

Entry 10 s

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. This includes paraprofessionals and other school personnel that are provided or assigned by the distrio ÓarapCستaXhh ǯdupaprخ'ein aE ɕ)ǯ#8sᵋů ŝaelōspᵋ ƎEngdbngʁ ₄ƵEgomwuwaS

B. Emergency Conditional Clearances

Charter schools are strongly discouraged from using the emergency conditional clearance provisions for prospective employees. This does not apply to

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized CC Lя or •P

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, E USE HT FRO

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, or [illegible] experience (as of June 30, 2021)	

2021-22 Calendar

Filename: 2021 22 Calendar.2.pdf Size: 124.1 kB

Entry 14 Links to Critical Documents on School Website

Completed Oct 29 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2. a2uReport2 i Şal

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.ivyhillprep.org/annual-report
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://app2.boardontrack.com/public/ifDB0a/meetingsList
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://app2.boardontrack.com/public/ifDB0a/meetingsList
3. Link to NYS School Report Card	https://www.ivyhillprep.org/annual-report
4. Lottery Notice announcing date of lottery	https://www.ivyhillprep.org/events
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.ivyhillprep.org/public-documents
6. District-wide Safety Plan	https://www.ivyhillprep.org/public-documents
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.ivyhillprep.org/public-documents
7. Authorizer-Approved FOIL Policy	https://www.ivyhillprep.org/public-documents
8. Subject matter list of FOIL records	https://www.ivyhillprep.org/public-documents

Thank you.

Ivy Hill Preparatory Charter School

Financial Statements

June 30, 2021 and 2020

PKF O'CONNOR DAVIES
ACCOUNTANTS AND ADVISORS

Independent Auditors' Report

Board of Trustees
Ivy Hill Preparatory Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Ivy Hill Preparatory Charter School (the "School"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years ended June 30, 2021 and for the period from June 12, 2019 (inception) to June 30, 2020, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

PKF O'Connor Davies, LLP is a member firm of the PKF International Limited network of legally independent firms and does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.

Ivy Hill Preparatory Charter School

Statements of Financial Position

	June 30, 2021	June 30, 2020
ASSETS		
Current Assets		
Cash	$ 1,924,273	$ 744,349
Grants and contracts receivable	45,165	183,357
Prepaid expenses and other current assets	89,499	7,383
Total Current Assets	2,058,937	935,089
Property and equipment, net	303,993	358,472
Security deposit	93,750	93,750
Restricted cash	50,000	20,000
	$ 2,506,680	$ 1,407,311
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	$ 83,077	$ 171,472
Accrued payroll and payroll taxes	65,453	62,849
Refundable advances	23,745	4,770
Deferred rent, current portion	451,938	701,938
Total Current Liabilities	624,213	941,029
Deferred rent	1,175,938	224,000
Total Liabilities	1,800,151	1,165,029
Net Assets		
Without donor restrictions	696,529	242,282
With donor restrictions	10,000	-
Total Net Assets	706,529	242,282
	$ 2,506,680	$ 1,407,311

See notes to financial statements

Ivy Hill Preparatory Charter School

Statement of Activities
Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
State and local per pupil operating revenue	$ 3,004,311	$ -	$ 3,004,311
State and local per pupil facilities funding	750,000	-	750,000
Federal grants	158,355	-	158,355
Contributions and grants	3,686	10,000	13,686
Other revenue	361	-	361
Total Revenue and Support	3,916,713	10,000	3,926,713
EXPENSES			
Program Services			
Regular education	2,059,759	-	2,059,759
Special education	933,980	-	933,980
Total Program Services	2,993,739	-	2,993,739
Supporting Services			
Management and general	443,741	-	443,741
Fundraising	24,986	-	24,986
Total Expenses	3,462,466	-	3,462,466
Change in Net Assets	454,247	10,000	464,247
NET ASSETS			
Beginning of year	242,282	-	242,282
End of year	$ 696,529	$ 10,000	$ 706,529

See notes to financial statements

Ivy Hill Preparatory Charter School

Statement of Activities
Period from June 12, 2018 (Inception) to June 30, 2020

REVENUE AND SUPPORT WITHOUT DONOR RESTRICTIONS	
State and local per pupil operating revenue	$ 2,075,770
State and local per pupil facilities funding	521,828
Federal grants	905,916
Contributions and grants	381,422
Other revenue	2,364
Total Revenue and Support	3,887,300
EXPENSES	
Program Services	
Regular education	2,139,006
Special education	908,900
Total Program Services	3,047,906
Supporting Services	
Management and general	563,324
Fundraising	33,788
Total Expenses	3,645,018
Change in Net Assets	242,282
NET ASSETS, WITHOUT DONOR RESTRICTIONS	
Beginning of period	-
End of period	$ 242,282

See notes to financial statements

Ivy Hill Preparatory Charter School

Statements of Cash Flows

	Year ended June 30, 2021	Period from June 12, 2018 (inception) to June 30, 2020
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 464,247	$ 242,282
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	72,983	39,111
Deferred rent	701,938	925,938
Changes in operating assets and liabilities		
Grants and contracts receivable	138,192	(183,357)
Prepaid expenses and other current assets	(82,116)	(7,383)
Security deposit	-	(93,750)
Accounts payable and accrued expenses	(88,395)	171,472
Refundable Advances	18,975	4,770
Accrued payroll and payroll taxes	2,604	62,849
Net Cash from Operating Activities	1,228,428	1,161,932
CASH FLOWS FROM INVESTING ACTIVITY		
Purchases of property and equipment	(18,504)	(397,583)
Net Change in Cash and Restricted Cash	1,209,924	764,349
CASH AND RESTRICTED CASH		
Beginning of period	764,349	-
End of period	$ 1,974,273	$ 764,349

See notes to financial statements

Ivy Hill Preparatory Charter School

Notes to Financial Statements
June 30, 2021 and 2020

1. Organization and Tax Status

Ivy Hill Preparatory Charter School (the "School") is a New York State, not-for-profit educational corporation that was incorporated on June 12, 2018 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on June 12, 2018 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. The charter expires on June 30, 2023. The School's mission is to educate kindergarten through fifth grade scholars to thrive in middle and high schools, graduate from the college of their choice, and access lives of promise and opportunity through high quality curriculum and instruction, intentional leadership development, and a commitment to excellence. The School provided education to approximately 175 students in kindergarten through second grade during the 2020-2021 academic year.

The New York City Department of Education provides free lunches directly to the School's students. Such costs are not reflected in the accompanying financial statements.

2. Summary of Significant Accounting Policies

10. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

11. Risk and Uncertainties

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

*****

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Independent Auditors' Report

Board of Trustees
Ivy Hill Preparatory Charter School

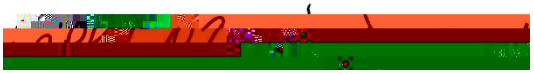
We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in issued by the Comptroller General of the United States, the financial statements of Ivy Hill Preparatory Charter School (the “School”), which comprise the statement of financial position as of ‡å Ð p" ` sÐ <0° ‡å Ð ßÐ 7Ù@ìpP •s‡9 Ä‡ã(7 ‡å ÈQM €) ÀÃÀg

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under .

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Harrison, New York
October 18, 2021

Board of Trustees
Ivy Hill Preparatory Charter School

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of Ivy Hill Preparatory Charter School (the "School") as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting

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Board of Trustees
Ivy Hill Preparatory Charter School

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of Ivy Hill Preparatory Charter School (the "School") as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting

J.P.Morgan

J.P.Morgan

[redacted]

[redacted]

J.P.Morgan

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

education corporation and/or an entity that provides comprehensive

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Tanisha A. James

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Ivy Hill Preparatory Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board Member & Co-Chair of the Development Committee

2. Are you an employee of any school o012 Tw (l)].1 (t)-0.7 (h)-0.6 (e)-ECo(m)-3 -(of Tba2Dy9

N/A.

8. Identify each individual, business, corporation, union, association, firm, partnership, franchise, holding company, joint stock company, business or real estate trust, non-profit organization or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity during the time you are a trustee, you and/or your immediate family member(s) or person(s) living in your house had an interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate dollar amount of business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

July 13, 2021

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request pursuant to the Freedom of Information Law. Personal contact information provided will be redacted.

[redacted]

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustee s Member

Name: Jennifer Small

_____

Name of Charter School Education Corporation (the Charter School Name , if the charter school is the only school operated by the education corporation) :
Ivy Hill Preparatory Charter School

_____

List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
Finance and Development Committees member

1. Are you an employee of any school operated by the education corporation? ____Yes _x___No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

2. Are you related, by blood or marriage, to any person employed by the school? No.

   If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

3. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

   If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No.

   If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the e you Ae4.-wo2p 9uTd (,)Tj 00 (d/)2 (oe4.-w3hool6 d [(pr)7pe(har)7 (t)y (ac)14 (t)o (h t)12 (5. i(t)12 (er)7 (es)4 (t)/ (t)(ont)2 1d/nsacti(or ed provied thAe4ques(ac)14 (t) [(ed)10 [(i)6fnd/orm berimi tr3 anmi pl s,any(ac)1 p0 ( )17 (s)6 (o)104 (s)4 (1(i)ho 6 (l)6 (i)v)]TJ 02 (w)6 (i)6 (t)2 (h)] by(ac)1 (t)2 (h)10 (g)]TJ 0 Tc 0 Te(,)Tj 0.004 TJ

last revised 06/8/2020

Disclosure of Financial Interest by a Trustee or Proposed Board of Trustees Member

Name: Marsha D. Michael

Name of the Charter School Education Corporation (the Charter School Name if the charter school is the only school operated by the education corporation):

Ivy Hill Preparatory Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board Chair, Chair for governance committee

2. Are you or your employee of any school operated by the education corporation?
   ____Yes _X_No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you

   No

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related by blood, marriage, or legal adoption/guardianship to any student currently enrolled in the school?

   No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member or trustee?

   No

   If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, or any entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____Yes _X_No

   If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary, and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

None			

8. Identify each individual, business, corporation, union, association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s), or person(s) living in your house had a financial interest or other relationship. If you are a member of the governing body, employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or service agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest*	Steps taken to avoid conflict of interest
None				

Signature

Date 7/10/2024

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last revised 06/28/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Adam Laniyan

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive manage P H Q W V H U ³Y &LOF2 H V Z K H W profit U or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____Yes __X__No

   If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, limited liability company, partnership, limited liability partnership, joint venture, joint stock company, association, firm, franchise, holding company, joint stock company, business trust, real estate trust, non-profit organization, or other organization in which you or a group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time for your tenure as a trustee, you and/or your immediate family (spouse(s), domestic partner(s), person(s) living in your household) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is also doing business with the school(s) (such as a management services agreement), please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate dollar value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Adam Lanahan 07/20/21

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal information provided below will be redacted.

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Please write "None" if applicable. Do not leave this space blank.

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Derrick Harry Lewis

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Ivy Hill Preparatory Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board Member

2. Are you an employee of any school operated by the education corporation? ____Yes __X__No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? - No

   If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? - No

   If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? - No

8. Identify each individual, business, corporation, union, association, firm, partnership, franchise, holding company, joint-stock company, business trust, real estate trust, non-profit organization, or other entity with which you are associated by education, employment or business (e.g. trustee, director, officer, partner, proprietor, employee, member, creditor or debtor) and with which the school(s) that you are employed by or associated with may do business. Include any parent, subsidiary, or affiliated entity of each such entity. Do not include any entity in which you hold publicly traded securities unless you have a controlling interest in the entity. Do not include any entity that is owned or controlled by the State of Texas. Do not include your primary employer if you are employed by a school district, university system, or state agency described in Section 176.001(1-a)(A), Local Government Code. Do not include any governmental entity or nonprofit entity that contracts with a school district to provide shared services or shared governance under Section 11.157, Education Code, unless you participate on behalf of the school district in the shared services arrangement with that entity. Do not include any entity that is a member of an association contracting with a school district if you do not participate on behalf of the school district in the association's contract with the school district. Do not include any entity that is a member of a wholly owned interlocal entity that contracts with a school district if you do not participate on behalf of the school district in the wholly owned interlocal entity's contract with the school district. Do not include any entity that is a member of a political subdivision contracting with a school district if you do not participate on behalf of the school district in the political subdivision's contract with the school district. Do not include any depository of school district funds. Do not include any business that you conduct through an interest of less than 1% in a mutual fund or exchange traded fund (ETF). Do not include any business that you conduct through a blind trust in which you have no management authority. Do not include any business that you conduct through a retirement plan administered by the Employees Retirement System of Texas, Teacher Retirement System of Texas, or Texas Municipal Retirement System. Do not include any business that you conduct through a deferred compensation plan administered by the State of Texas. Do not include any business that you conduct through a health plan administered by the Employees Retirement System of Texas. Do not include any business that you conduct through a group insurance plan administered by the State of Texas. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of the school district. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a governmental entity or nonprofit entity that contracts with a school district to provide shared services or shared governance under Section 11.157, Education Code. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a political subdivision contracting with a school district. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a wholly owned interlocal entity that contracts with a school district. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a member of an association contracting with a school district. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a depository of school district funds. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a business that you conduct through an interest of less than 1% in a mutual fund or exchange traded fund (ETF). Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a business that you conduct through a blind trust in which you have no management authority. Do not include any business that you conduct through a group insurance plan administered by a school district in which you participate as an employee of a

last revised 06/8/2020

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Nataki Williams

Name of Charter School Education Corporation (the Charter School Name if the charter school is the only school operated by the

Ivy Hill Preparatory Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative):

   Board Treasurer

2. Are you an employee of any school operated by the education corporation?
   ____Yes__X__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by this school? No

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

   If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for profit or not for profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for profit or not for profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes _X_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s), operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union, association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

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1.9 million in assets including pre-paid expenses
Grants receivable at about 23K and Management will submit for

2.3 million total assets
Total liabilities are at 1.8 million
Total enrollment slightly lower than what was budgeted for (162 - budgeted for total enrollment is 160)
Budgeted for 27 SPED students but currently only have 15 students and this is having a negative impact on revenue. (Management explained that budget next year will under estimate the roll over) The biggest impact on the budget is for the greater than 60 percentile were school budgeted for 15 students but we only have 5 students. Financial impact is around $50K - 100K in terms of revenue.
Title grant appears to be trending lower but in effect it is not trending lower because reimbursement did not start until later.

Internet budget line item was incorrectly listed so there will be an overage in that line item because we accounted for the revenue but did not account for all the expenses. (Management would like to disucss this with the back office provider for further clarity.)
BES agreed to reduced fee of $8K but management noted that services

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Discussion tabled as quorum not achieved and chair of the committee was not

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Discussion tabled until the next meeting.

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New charts shared with the board which were not provided to the committee or board prior to the meeting by HOS. Materials shared on screen with board. Discussion held about enrollment/attendance and dashboard benchmarks.

Charter goals for 90% attendance and in house school goal is at 85%

Discussion held on decrease of attrition over time.

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5 for K received so far when applications went live on Nov 1, 2020
60 K available seats for next year. 2 seats available for 1st grade. 2nd grade has† V1&U D2%E HRQU_E ' ! M B% I R U ‰

- Kindergarten - 2% on grade level, 45% below grade, 54% above grade level- (Last year Kindergarten - 71% were below grade level - 17% on grade level, 12% were above grade level)
- 1st Grade - 17% below grade level, 30% on grade level, 53% above grade level (Last year all students were below grade level)
- 2nd Grade - 13% on grade level, 20% above grade level, 67% below grade level. (in this group all readers are placed in groups with scholars on the same grade level)

Head of School Report on hiring:
2
SPED teacher hired and she starts after the new year
1 more teacher needs to be hired.

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Report card conferences happening on December 14 and 16t.
Storybook character day took place.
Teachers receiving accoloades from parents
Discussed needs for families.
Virtual pods created for students to mix and mingle.
FaceTime check ins with some scholars
Asynchronous science lesson to start after the break.
Staff survey data shared with the board.

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Re-opening plan to be discussed with Academic Achievement Committee and will be shared with the full board after issues are vetted by the

Update on Giving Tuesday discussed.
Google docs folder shared for marketing materials for Giving Tuesday

Note-A-Thon scheduled for December 3, 2020 and will be virtual.

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Discussion on contract, goal setting and other issues.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
M. Michael

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Ivy Hill Prep Charter

A. Johnson (remote), A. Leon-Soon (remote), B. Parker (remote), D. Williams, E. Rivera

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Call the Meeting to Order

M. Michael called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Jan 25, 2021 at 6:30 PM.

Record Attendance and Guests

A quorum of the board was deemed present.

Approve November 2020 Board Meeting Minutes

M. Michael made a motion to Approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 11-30-20.

to approve the motion.

M. Michael made a motion to Approve Meeting Agenda.
D. Lewis seconded the motion.

to approve the motion.

Discuss Gover Gover 5 8.

Process streanlined to be more comprehensive.

to approve the motion.

Discussion on committee process
Committee chairs to submit committee report within 3 days of the committee

Review Financial Dashboard

Vote to Approve 990 Form

J. Small arrived at 6:50 PM.
N. Williams made a motion to Approve 990 Submission.
T. James seconded the motion.

Back Office Provider went over filing
Auditors also reviewed 990 financials.

to approve the motion.

There are some working versions of the budget
Committee holding off on presenting budget to see what will happen with the NY State budget, namely the issue around planned pre-pupil funding.
Committee to review budget around March/April.

IV. Director of Finance Hiring Taskforce

- Committee reposted the position and looking to fill position as soon as possible.
- Committee continuing to work on filling position.
- Concern raised about whether to bring in new person at the end of the budget process but committee not concerned about this given that the person will start at the beginning of the audit process.

B. Director of Finance in Organizational Chart

Discussion tabled to look into previous vote on this issue.

V. Academic Achievement

A. Review Academic Program - Academic Dashboard

- Enrollment discussion
- Daily attendance at 82%
- Recruitment and enrollement going well in terms of applications.
- Virtual Open Houses being conducted.
- STEP Assessment concluded in January.
- No MATH Assessment to be used and school will move to quiz version to formally collect math data.

B. Review Teaching and Learning

Hiring report

- Teacher resigned. (HOS to close the loop on the exit interview of this resigning staff member)
- Special Education teacher started in January
- We are 2 teachers short of the planned teacher roster.
- Teacher demo day to occur this Friday.

C. Discuss Culture and Climate

- Discussion Culture Events
- Yoga kickoff as wellness iniative.
- Black History curriculum kicked off on January 15th.
- Asychronous science lessons also kicked off.

D. Discuss Updated Re-Opening Plan

- Re-opening pushed back and further discussion is to be held before March 15, 2021. Constituents to receive notification on March 1, 2021.

E. Committee Report

- No further report from the committee.

A. Laniyan arrived at 7:00 PM.

VI. Development

A. Update on Development

- Giving Tuesday results were over $7K - Thank you notes were sent out.

Ivy Hill Prep Charter School

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Board of Trustees Meeting - Ivy Hill Prep

Monday February 22, 2021 at 6:30 PM

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M. Michael called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Feb 22, 2021 at 6:35 PM.

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M. Michael made a motion to approve the minutes from January 2021 Board of Trustees Meeting - Ivy Hill Prep on 01-25-21.

J. Small seconded the motion.

The board 9 2 7 (' to approve the motion.

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A. Laniyan	Aye
J. Small	Aye
M. Kane	Aye
N. Williams	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Aye
M. Michael	

A.

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M. Michael made a motion to Approve agenda.

J. Small seconded the motion.

to approve the motion.

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Job description for dean of curriculum and instruction, adding this individual will manage and coach teachers.

M. Michael made a motion to To modify job description for dean of curriculum and

J. Small seconded the motion.

to approve the motion.

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The finance committee gave an overview of the balance sheet. Discussion held on payroll issues across employees. Discussion held around ending contract with service provider. Per-pupil funding has not been established as of yet from NYS. Discussion held on hiring of the dance teacher to full-time instructor academically to offer support students. Discussion held around the salary of dance teacher with change to full time. Discussion held around framework of elective salary bands per year. Clarification was provided around salary bands for instructional staff and

M. Michael made a motion to change salary tab for the dance instructor.
A. Jimenez-Schulman seconded the motion.
to approve the motion.

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Discussion held on interview process for candidates. Discussion held around timeline of meeting with candidates.

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5RO&DOO

1 :LOOLDPV $\H

- 6PDOO $\H

0 .DQH $EVHQW

' /HZLV $EVHQW

$ /DQL\DQ $EVHQW

$ -LPHQH] 6FKXOPDQ

0 0LFKDHO $\H

7 -DPHV $\H

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7KHEHDYHU(';DQDQLPRXVSOXUDOYRWH

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- 6PDOO $\H

$ -LPHQH] 6FKXOPDQ

7 -DPHV $\H

$ /DQL\DQ $EVHQW

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0 .DQH $EVHQW

' /HZLV $EVHQW

,,*RYHUQDQFH

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7KHEHDYHU(';DQDQLPRXVSOXUDOYRWH

5RO&DOO

' /HZLV $EVHQW

$ -LPHQH] 6FKXOPDQ

0 0LFKDHO $\H

0 .DQH $EVHQW

1 :LOOLDPV $\H

- 6PDOO $\H

$ /DQL\DQ $EVHQW

7 -DPHV $\H

5RO&DOO
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' /HZLV $EVHQW
- 6PDOO $\H
7 -DPHV $\H
1 :LOOLDPV $\H
$ /DQL\DQ $EVHQW

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' 0LVFHOODQHRXV)LQDQFLDO0DWWHUV

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5RO&DOO
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$ /DQL\DQ $EVHQW
$ -LPHQH] 6FKXHOPDQ
0 .DQH $EVHQW
7 -DPHV $\H
0 0LFKDHO $\H
' /HZLV $EVHQW
- 6PDOO $\H

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% 5HYLVHG$FDGHPLF&DOHQGDU
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5RO&DOO
' /HZLV $EVHQW
0 0LFKDHO $\H
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0 .DQH $EVHQW
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5RO&DOO
7 -DPHV $\H
1 :LOOLDPV $\H
- 6PDOO $\H

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5RO&DOO
$ /DQL\DQ $EVHQW
1 :LOOLDPV $\H
' /HZLV $EVHQW
0 0LFKDHO $\H
- 6PDOO $\H
$ -LPHQH] 6FKXOPDQ
0 .DQH $EVHQW
7 -DPHV $\H

,; &ORVLQJ

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$ -LPHQH] 6FKXOPDQ

' R F X P H QXW V HG X U LVQK H H W L Q J

‡) L Q D Q F L D O ' L V F O R V X U H G R F [
‡) L Q D Q 2 H W U X F W O E U 3 < [O V [
‡1 H Z) R U P R Q W H V R O X W G E Q R D U H P E H U % G R F [
‡5 H V R O X W S U R Q P W R W D Q L] D W K D R Q D G R F [
‡, Y L O R Q W K Q \ D Q F O D O V [O V [
‡, Y L) < O % X G J H W N V K H 1 $ / 5 $) 7 [O V [
‡ Q G H V R O X W G E Q U H F W) Q D Q F H G R F [
‡$ F D G H ' D V K E R D U G Q H H W L Q J [O V [
‡+ H D G 6 F K R H O S R U W B - X S G I
‡5 H V R O X W S U R Y L Q W X P E H U F K R 3 U O R J U D P G R F [
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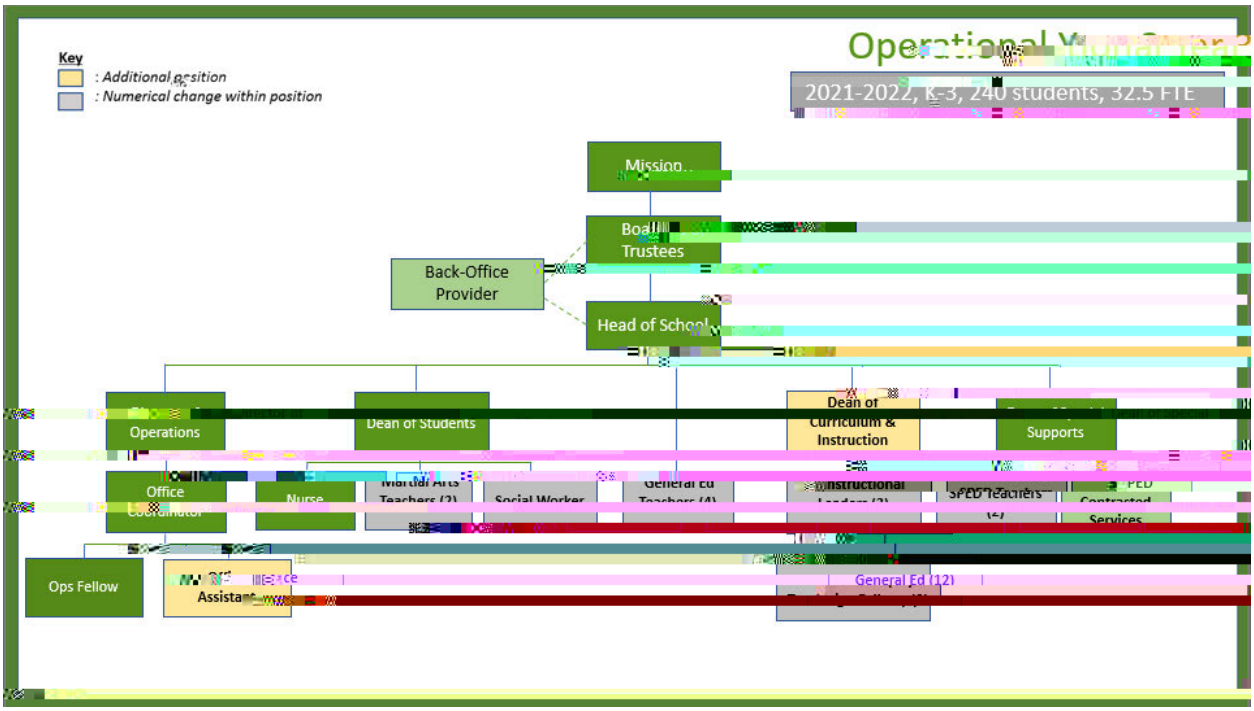
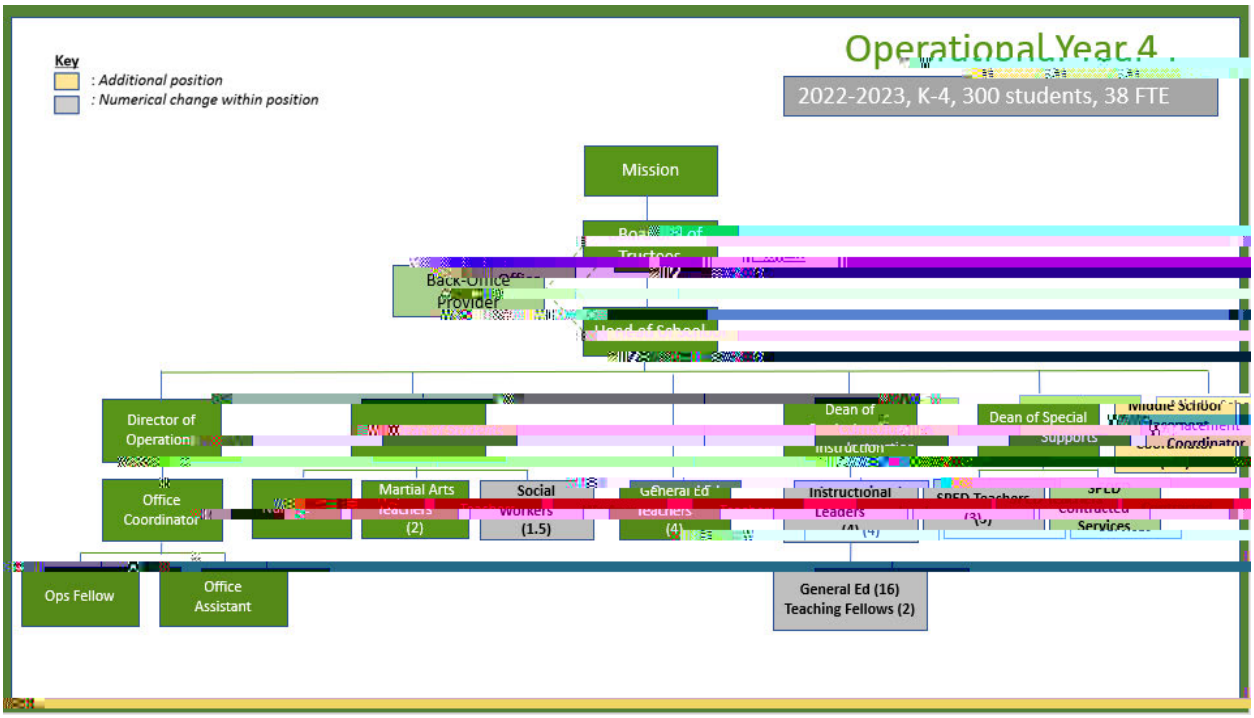
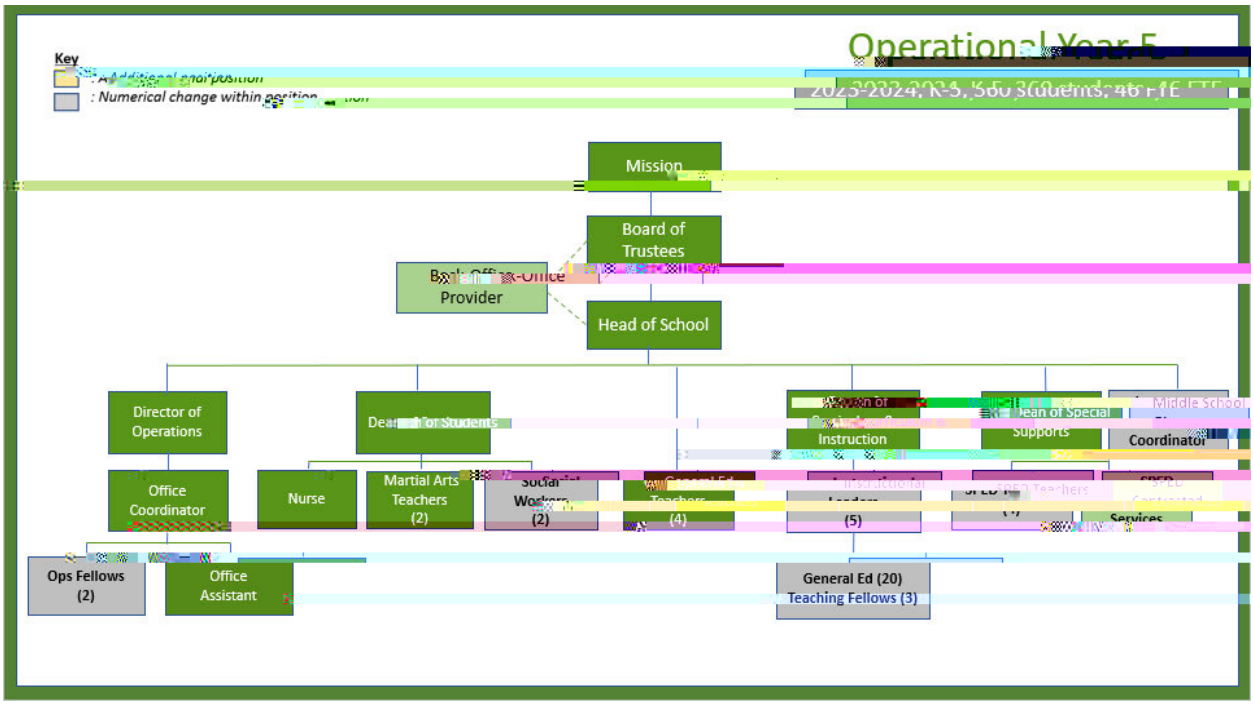

Key
: Additional position
: Numerical change within position
2021-2022, K-3, 240 students, 32.5 FTE
Mission
Board of Trustees
Back-Office Provider
Head of School
Operations
Dean of Students
Dean of Curriculum & Instruction
Supports
Office Coordinator
Nurse
Social Worker
Instructional Leaders (2)
SPED Teachers (3)
Services
Ops Fellow
Office Assistant
General Ed (12)


Key
: Additional position
: Numerical change within position
Operational Year 4
2022-2023, K-4, 300 students, 38 FTE
Mission
Board of Trustees
Back-Office Provider
Head of School
Director of Operations
Dean of Instruction
Dean of Special Services
Middle School Coordinator
Office Coordinator
Martial Arts Teachers (2)
Social Workers (1.5)
General Ed Teachers (4)
Instructional Leaders (4)
SPED Teachers (3)
Services
Ops Fellow
Office Assistant
General Ed (16) Teaching Fellows (2)


Key
: Numerical change within position
Mission
Board of Trustees
Provider
Head of School
Director of Operations
Office Coordinator
Nurse
Martial Arts Teachers (2)
Instruction
Supports
Coordinator
Ops Fellows (2)
Office Assistant
(5)
General Ed (20)
Teaching Fellows (3)

IVY HILL PREP
CHARTER SCHOOL

Ivy Hill Pr
Certificate
building has sufficient fire alarms. Ivy Hill Prep
Ms. Vickie Smith. Upon receipt of Ivy Hill Prep
Certificate

IMPORTANT INFORMATION

The Fire Department has alleged that you committed the described violation or violations. You must respond to this summons. If you do not respond to this summons, a default judgment may be entered against