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Independent Auditors' Communication of
Internal Control Related Matters Identified in the Audit

June 30, 2020

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Under the provisions of its charter, the School is required to establish an escrow account of no less than \$100,000 to pay for legal and audit expenses that would be associated with a dissolution should it occur. The School may provide for the full amount, in its first-year budget, or provide for a minimum of \$25,000 per year for the first four years of its charter term. Though the School had established a separate escrow account as of June 30, 2020, we note that the balance was less than the amount required by the School's charter. This was funded by the School prior to the issuance of this financial statement.

In an effort to ensure that the School is in compliance with the provisions of its charter, we recommend that the School fund the account with the minimum of \$50,000 to be in compliance with its charter agreement for the year ending June 30, 2021.

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During our test of 15 student files we noted that a substantial portion of student files did not contain proof of residency as required by the New York City Department of Education.

In an effort to ensure that student records are complete, we recommend that the School's check

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PKF O'CONNOR DAVIES, LLP
500 Mamaroneck Avenue, Harrison, NY 10528 | Tel: 914.381.8900 | Fax: 914.381.8910 | www.pkfod.com

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In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2020, and the changes in its net assets and its cash flows for the period from December 11, 2018 (inception) to June 30, 2020 in accordance with accounting principles generally accepted in the United States of America.

o r n t e n r

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2020, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

Harrison, New York
October 15, 2020

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Current Assets

Cash	\$	235,347
Grants and contracts receivable		207,866
Prepaid expenses and other current assets		<u>59,172</u>
Total Current Assets		502,385

Property and equipment, net		139,436
Security deposit		84,333
Restricted cash		<u>20,000</u>

\$ 746,154

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Current Liabilities

Accounts payable and accrued expenses	\$	44,031
Accrued payroll and payroll taxes		190,797
Due to related party		184,766
Deferred rent, current portion		<u>75,680</u>
Total Current Liabilities		

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Statement of Activities
 Period from December 11, 2018 (Inception) to June 30, 2020

	Without Donor Restrictions	With Donor Restrictions	Total
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State and local per pupil operating revenue	\$ 1,237,962	\$ -	\$ 1,237,962
State and local per pupil facilities funding	183,601	-	183,601
Federal grants	9,684	-	9,684
State grants	6,832	-	6,832
Contributions and grants	50,000	769,226	819,226
Other revenue	2,295	-	2,295
Net assets released from restrictions	553,376	(553,376)	-
Total Revenue and Support	2,043,750	215,850	2,259,600
20 fl ~ ~			
Program Services			
Regular education	1,431,327	-	1,431,327
Special education	276,232	-	276,232
Total Program Services	1,707,559	-	1,707,559
Supporting Services			
Management and general	642,433	-	642,433
Fundraising	10,810	-	10,810
Total Expenses	2,360,802	-	2,360,802
Change in Net Assets	(317,052)	215,850	(101,202)
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Beginning of period	-	-	-
End of period	<u>\$ (317,052)</u>	<u>\$ 215,850</u>	<u>\$ (101,202)</u>

See notes to financial statements

	No. of Positions	Regular Education	Special Education	Total	Management and General	Fundraising	Total
Personnel Services Costs							
Instructional personnel	17	\$ 713,699	\$ 137,738	\$ 851,437	\$ 12,586	\$ 3,147	\$ 867,170
Administrative staff personnel	9	-	-	-	307,747	2,243	309,990
Total Salaries and Staff	26	713,699	137,738	851,437	320,333	5,390	1,177,160
Employee benefits and payroll taxes		113,318	21,869	135,187	50,861	856	186,904
Contracted services		40,201	7,758	47,959	18,043	304	66,306
Legal		15,764	3,042				



Change in net assets	\$ (101,202)
Adjustments to reconcile change in net assets to net cash from operating activities	

Notes to Financial Statements

Notes to Financial Statements
June 30, 2020

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The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure.

Notes to Financial Statements
June 30, 2020

Property and equipment consists

Notes to Financial Statements
June 30, 2020

Future Lease

On July 17, 2019, the School entered into a three year non-cancelable operating lease for the facility space expiring on July 31, 2022 and paid a security deposit in the amount of \$84,333. Annual lease payments commence at \$200,292 per annum for the first year and increase incrementally through the life of the lease. The School received a rent concession in the amount of \$110,000 for broker fees. The credit will be applied against rent payments due over the lease. For the period from December 11, 2018 (inception) to June 30, 2020 the School received a credit of \$33,611 and has credits due of \$76,389.

In September 2020, the School amended this lease for additional space to build a new facility expiring on July 31, 2067. The School has two ten year options to renew the lease. Under this lease the School will receive a rent abatement in the amount of \$784,000. The School will recognize rent expense on a straight line basis starting with the year ending June 30, 2023.

The future minimum lease payments under these leases are as follows for the years ending June 30:

2021	\$ 578,984
2022	689,310
2023	811,518
2024	822,000
2025	822,000
Thereafter	<u>55,431,793</u>
	<u>\$ 59,155,605</u>

Rent expense is recognized on the straight-line basis. The difference is recognized on a straight-line

Notes to Financial Statements
June 30, 2020

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The copier lease expense for the period from December 11, 2018 (inception) to June 30, 2020 was \$5,859.

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and cash equivalents on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2020, approximately \$5,000 was maintained with an institution in excess of FDIC limits.

The School receives a substantial portion of its support and revenue from the New York City Department of Education. For the period from December 11, 2018 (inception) to June 30, 2020, the School received approximately 69% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 15, 2020.

Notes to Financial Statements
June 30, 2020

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Effective July 1, 2020, the School merged with Hellenic Charter School (“HCCS”). HCCS ceased to exist as a legal entity in conjunction with the merger. The plan of merger was approved by the New York State Board of Regents on May 1, 2020.

On September 22, 2020, Build 2 20 § t .meE



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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller



Final Technical Report

Contract of Operations

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ANNUAL FINANCIAL STATEMENT AND AUDIT REPORT

for Boards of Regents of K-12 Public Schools

School Name:	[REDACTED]
Date (Report is due November 15, 2020)	[REDACTED]
Primary District of Location (If NYC Select NYC DOE)	[REDACTED]
If located in NYC DOE select CSD:	NYCSD #31
School Fiscal Contact Name:	How Petrakis
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	DM, PEK, LLP, PA, CA, NY
School Audit Contact Name:	Greg Saliba
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2019-20
Prior Year:	2018-19

The following items are required to be included:

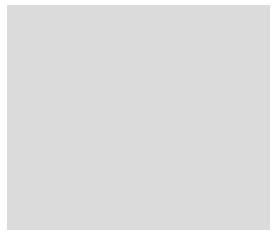
- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position Statement of Activities, and the Statement of Financial and Functional Expenses worksheets.
- 3.) Report on internal controls for compliance with applicable laws, regulations, and policies.

The additional items listed below should be included if applicable. Please email this information to the appropriate person listed in the attached spreadsheet. If a written management letter was not issued, please include in excess of 300 words. Single Audit Threshold of \$750,000. The report should be submitted by the date (should be no later than 90 days from the date of submission of the report), etc.

Item:	[REDACTED]
Management Letter:	[REDACTED]
Management Letter Response:	[REDACTED]
Form 990:	[REDACTED]
Federal Single Audit (A-133):	[REDACTED]
Corrective Action Plan:	[REDACTED]

	2020	2019
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 235,347	\$ -
Grants and contracts receivable	207,866	-
Accounts receivables	-	-
Prepaid Expenses	43,182	
Contributions and other receivables	15,989	
Other current assets	-	
TOTAL CURRENT ASSETS	502,384	
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 139,437	\$ -
Restricted Cash	20,000	
Security Deposits	84,333	
Other Non-Current Assets	-	
TOTAL NON-CURRENT ASSETS	243,770	
TOTAL ASSETS	746,154	-
 <u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 44,031	\$ -
Accrued payroll, payroll taxes and benefits	190,797	
Current Portion of Loan Payable	-	
Due to Related Parties	184,766	
Refundable Advances	-	
Deferred Revenue	-	
Other Current Liabilities	-	
TOTAL CURRENT LIABILITIES	419,594	
<u>LONG-TERM LIABILITIES</u>		

	Unrestricted	Temporarily Restricted	Total	2019 Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 1,171,892	\$ -	\$ 1,171,892	\$ -
State and Local Per Pupil Revenue - SPED	66,070	-	66,070	-
State and Local Per Pupil Facilities Revenue	183,601	-	183,601	-
Federal Grants	7,616	-	7,616	-
State and City Grants	8,900	-	8,900	-
Other Operating Income es	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>



	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total	Total
		\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs									
Administrative Staff Personnel	9.00	-	-	-	-	2,243	307,747	309,990	309,990
Instructional Personnel	17.00	713,699	137,738	-	851,437	3,147	12,586	15,733	867,170
Non-Instructional Personnel	-	-	-	-	-	-	-	-	-
Total Salaries and Staff	26.00	713,699	137,738	-	851,437	5,390	320,333	325,723	1,177,160
Fringe Benefits & Payroll Taxes		113,318	21,869	-	135,187	856	50,861	51,717	186,904
Retirement		-	-	-	-	-	-	-	-
Management Company Fees		-	-	-	-	-	-	-	-
Legal Service		15,764	3,042	-	18,806	119	7,075	7,194	26,000
Accounting / Audit Services		17,511	3,379	-	20,890	132	7,859	7,992	28,882
Other Purchased / Professional / Consulting Services		29,196	5,635	-	34,831	220	13,104	13,325	48,156
Building and Land Rent / Lease		325,152	62,752	-	387,904	2,456	145,940	148,395	536,299
Repairs & Maintenance		15,406	2,973	-	18,380	116	6,915	7,031	25,411
Insurance		12,720	2,455	-	15,175	96	5,709	5,805	20,980
Utilities		23,644	4,563	-	28,208	179	10,612	10,791	38,999
Supplies / Materials		48,980	9,453	-	58,432	370	21,984	22,354	80,786
Equipment / Furnishings		19,400	3,744	-	23,144	147	8,707	8,854	31,998
Staff Development		11,004	2,124	-	13,128	83	4,939	5,022	18,150
Marketing / Recruitment		13,452	2,596	-	16,048	102	6,038	6,139	22,188
Technology		53,844	10,391	-	64,235	407	24,167	24,574	88,809
Food Service		-	-	-	-	-	-	-	-
Student Services		1,653	319	-	1,972	12	742	755	2,727
Office Expense		5,512	1,064	-	6,576	42	2,474	2,516	9,092
Depreciation		6,525	1,259	-	7,785	49	2,929	2,978	10,763



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Budget Assumptions

	YR1	YR2	YR3	YR4	YR5		YR1	
	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget		FY21 Budget	
PPA	16,123	16,123	16,123		16,774		PPA	155
SpEd	10,390	10,390	10,390		10,810		SpEd	15
State Aid	193	193	193		201		State Aid	155
Rental Reimb	4,837	4,837	4,837		5,032		Rental Reimb	155

 Increase in PPA in year 4

Enrollment

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Student Count

245	330	415	500
15	15	30	30
245	330	415	500
245	330	415	500

YR3 FY23	YR4 FY24	YR5 FY25	YR6 FY26
3	3	3	3
3	3	3	3
3	3	3	3
2	3	3	3
2	2	3	3
	2	3	3
		2	3
13	16	20	21

		YR1	YR2	YR3	YR4	YR5	
	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget	NOTES
Ordinary Income/Expense							
Income							
41100 · NYC DOE Genl Operating Revenue	1,211,400	2,499,065	3,950,135	5,320,590	6,824,866	8,387,185	
41120 · NYC DOE SpEd Operating Revenue	51,950	155,850	155,850	155,850	317,934	324,293	
41125 · Rental Reimbursement	363,420	749,720	1,185,041	1,596,177	2,047,460	2,516,155	taking into consideration Friends of (full 30% of PPA reimbursement)
41150 · NYC DOE - UPK Program	-	238,128	223,128	223,128	223,128	223,128	first year includes start up costs of \$15k
43100 · NYSTL, NYSSL, NYSLIBL In-Kind	6,300	5,675	20,580	27,720	34,860	42,000	\$84/student
43900 · State Grants - Other	-	750,000	-	-	-	-	CSP grant
Federal Grants	-	224,304	-	-	-	-	PPP Loan - forgiveness (SI portion of \$2.795)
43900 · State Grants - State Aid	14,475	29,915	47,285	63,690	81,697	100,399	\$193/student
45100 · Title I Revenue	22,500	46,500	73,500	99,000	124,500	150,000	\$500/student for 60% of student enrollment
45200 · Title IIA Revenue	1,800	3,720	5,880	7,920	9,960	12,000	\$40/student for 60% of student enrollment
43450 · Individ, Business Contributions	-	-	-	-	-	-	
45300 · Federal IDEA Revenue	2,500	7,500	7,500	7,500	15,000	15,000	\$500/SpEd student
81000 · Interest Income	-	-	-	-	-	-	
47100 · Foundation Grants	355,123	-	-	-	-	-	SEED grant is reflected in full (\$600k) in FY20, year 1 of the grant
47150 · Foundation Contributions	-	-	-	-	-	-	
47250 · Corporate Contributions	-	-	-	-	-	-	
47300 · Individual Contributions	-	-	-	-	-	-	
47400 · PTA Contributions	5,000	2,000	2,000	3,000	4,000	5,000	
49000 · Income - Miscellaneous	-	500	500	500	500	500	
Total Income	2,034,468.00	4,712,877	5,671,399	7,505,075	9,683,905	11,775,659	
Expense							
61100 · Classroom Instruction							
61110 · General Ed Teachers	224,000	393,800	573,800	753,800	933,800	1,113,800	
61120 · Special Ed Teachers	112,000	130,965	190,965	250,965	310,965	310,965	
61130 · Substitute Teachers	-	-	-	-	-	-	
61135 · Full time substitute teachers	-	3,300	57,000	57,000	57,000	57,000	
61140 · Teaching Assistants	140,000	170,853	233,253	233,253	233,253	233,253	
61145 · Tech/Coding	10,000.00	14,400	25,000	57,000	57,000	57,000	
61150 · Music / Art Teachers	-	-	90,000	90,000	135,000	135,000	
61155 · Science Teachers	-	-	-	-	-	60,000	
61160 · AIS/ Curriculum Specialist	-	65,000	122,000	179,000	179,000	179,000	
61165 · Mathematics Teachers	4,615	4,615	61,615	61,615	61,615	61,615	
61340 · Dean of Academics	-	-	75,000	75,000	75,000	75,000	
61190 · Gym Teachers	15,000	23,100	80,100	114,000	114,000	114,000	
61191 · UPK Teachers	-	61,424	61,424	61,424	61,424	61,424	
61192 · UPK Assistant Teachers	-	31,200	31,200	31,200	31,200	31,200	
61195 · Classroom Greek Teachers	4,500	4,500	4,500	4,500	4,500	4,500	
Test prep	-	-	1,000	2,000	3,000	4,000	

HELLENIC CLASSICAL CHARTER SCHOOL - STATEN ISLAND BUDGET

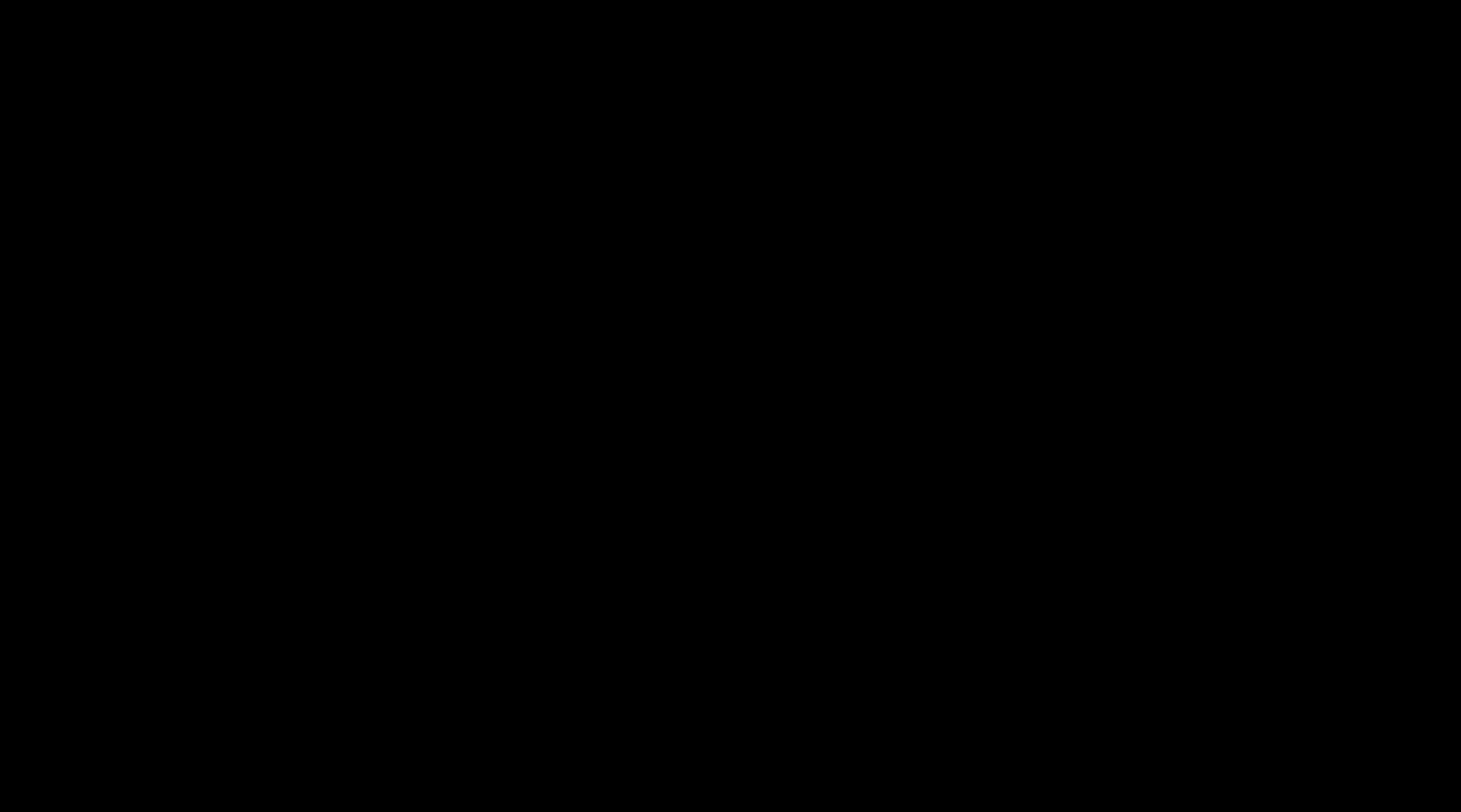
YR1	YR2	YR3	YR4	YR5
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	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget	NOTES
61300 - Leadership/Supervision/Support							
61300 - Superintendent	38,831	70,682	98,511	119,357	136,396	150,584	
61310 - Principal	120,000	120,000	120,000	120,000	120,000	120,000	
61330 - School Aides	67,000	71,313	71,313	71,313	71,313	71,313	
Total 61300 - Leadership/Supervision/Support	225,831	261,996	289,824	310,670	327,709	341,897	
61400 - Administration							
61410 - Chief of Operations	19,670	35,805	49,901	60,461	69,092	76,280	
Dir of Finance & ops	25,000	28,875	40,243	48,759	55,720	61,516	
Dir of Community & Engagement	9,263	24,283	28,202	34,170	39,048	43,110	
Technology Specialist	-	18,794	26,194	31,737	36,267	40,040	
61415 - Business Administrative Staff	57,000	57,000	57,000	57,000	57,000	57,000	
61420 - Administrative Staff	55,000	55,000	55,000	55,000	55,000	55,000	
61440 - Custodian	40,000	55,825	95,825	95,825	95,825	95,825	
61450 - Security Officer	55,000	53,007	53,007	103,007	103,007	103,007	
61480 - ASOC	6,300	12,000	150,000	150,000	150,000	150,000	
Total 61400 - Administration	267,233	340,588	555,373	635,959	660,960	681,777	
Total personnel costs	1,110,679	1,704,351	2,768,164	3,280,996	3,671,536	3,950,042	(8,000.00)
62000 - Payroll Taxes & Fringe Benefits							
62140 - Worker's Comp	5,000	10,785	12,000	15,000	18,000	20,000	
62020 - FICA Expense	84,967	141,609	211,765	250,996	280,872	302,178	
62050 - NYSUI Expense	5,463	12,667	13,301	13,966	14,664	15,397	
62105 - Dental Insurance Benefits	28,994	9,509	11,411	13,694	16,432	19,719	
62125 - Pension/Employer Contribution	-	-	-	-	-	-	
62145 - Health Insurance Benefits	245,609	153,136	183,764	220,516	264,620	317,544	
62146 - Health Ins - difference card	10,000	5,000	7,000	10,000	13,000	17,000	
62150 - NYS Disability	-	500	700	900	1,100	1,300	
62160 - Other - Payroll Service Payabl	3,000	40,487	45,548	50,609	55,670	55,670	
63685 - Health Insurance Administration	5,483	6,182	7,537	8,773	10,364	11,955	Difference card monthly fees plus annual savings fees
63680 - Pension Plan Administration	1,500	2,000	2,060	2,122	2,185	2,251	
Total 62000 - Payroll Taxes & Fringe Benefits	390,015	381,876	495,085	586,576	676,908	763,014	
Total payroll and benefits	1,500,695	2,086,227	3,263,249	3,867,571	4,348,443		

HELLENIC CLASSICAL CHARTER SCHOOL - STATEN ISLAND BUDGET

YR1	YR2	YR3	YR4	YR5
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	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget	NOTES
63300 - Instructional Support Svcs OTP							
63331 - Contractual Instruction Arts	16,000	50,400	25,200	25,200	25,200	25,200	4 residencies in YR1
63332 - Contracted Instructional Chess	5,000	5,400	5,400	5,400	5,400	5,400	once per week, starting in Oct
63340 - Contractual Profssnl Dvlpmt Sv	15,000	20,000	26,000	32,000	38,000	38,000	
63350 - Student Testing Services	3,000	5,000	5,000	10,000	15,000	15,000	NWEA \$1500, NYCC Scoring
63360 - Contractual Technology Service	5,000	5,000	5,000	8,000	10,000	12,000	MSP
63370 - Other - Greek V(000)]TJ							



HELLENIC COLLEGE CHARLIER SCHOOL
SI ESCROW
646 5TH AVE
BROOKLYN NY 11215-5401

Contact Us

- Client Services 855-274-2800
- Mailing Address 21 Scarsdale Road, Yonkers, NY 10707
- Online Access <https://www.snb.com>

SUMMARY OF ACCOUNTS

ACCOUNT TYPE	ACCOUNT NUMBER	ENDING BALANCE
COMMERCIAL CHECKING WITH ANALYSIS	XXXXXXXXXXXX7460	\$25,000.00

COMMERCIAL CHECKING WITH ANALYSIS - XXXXXX7460

Account Summary

Date	Description	Amount	Average Leaver Balance	Average Available Balance
10/01/2020	Beginning Balance	\$20,000.00		\$20,004.01
	0 Debit(s) minus period	\$0.00		\$20,004.01
	1 Credit(s) plus period	\$5,000.00		\$25,004.01
10/31/2020	Ending Balance	\$25,000.00		\$25,000.00

Transaction Activity

Transaction Date	Description	Debits	Credits	Balance
10/01/2020	Beginning Balance			\$20,000.00
10/13/2020	APX XFER FR DBA XXXXXXXXXXXX3690		\$5,000.00	\$25,000.00
10/31/2020	Ending Balance			\$25,000.00

Credits

Date	Description	Amount
10/13/2020	APX XFER FR DBA XXXXXXXXXXXX3690	\$5,000.00

Daily Balances

Date	Amount	Date	Amount
09/30/2020	\$20,000.00	10/13/2020	\$25,000.00

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